



Regular Board Meeting Thursday, April 22, 2021

Virtual internet meeting via Zoom – 5:30 pm

1. Opening

A. Convene

The meeting was called to order by President, Lisa Hunt at 5:32 pm.

B. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held March 25, 2021, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

3. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts two donations of unspecified value.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

4. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending March 31, 2021, be accepted and filed for audit; the payment of vouchers for the period March 1, 2021 to March 31, 2021 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Steven Licciardi, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Gina Huffman, Division Manager of Business & Finance gave a summary of financial results from the first quarter of 2021. The presentation slides are included as an attachment to these minutes.

5. Announcements

President, Lisa Hunt turned the meeting over to Superintendent & CEO Kelly Petty who gave the following announcements:

- A new Board member has been appointed by Cuyahoga County Executive Budish. Final approval is expected by County Council in the coming week. Alaina McCruel will fill the vacant seventh seat on the Board and will be sworn-in at the May 27th meeting.
- There have been 478 confirmed cases of COVID-19 among the people we support since the beginning of the pandemic. There have been two new cases in each of the last two weeks. Many of the individuals supported by Cuyahoga DD have been vaccinated and the infection trends have been improving. Thirteen individuals have died of the virus. There are no additional vaccine clinics planned. It was hoped that with the use of the Johnson and Johnson one shot vaccine that we could coordinate a mobile clinic for people who cannot leave their homes. With the withdrawal of the Johnson & Johnson vaccine, those plans were canceled. Perhaps we can do something like that in the future.
- The state budget for FY 2022/2023, also known as House Bill 110 passed out of the State House and is headed to the Senate. The version proposed from the Senate included a 5% increase (each year) to home and community-based services through the Medicaid waiver. This is not included in the House proposal and there will be advocacy efforts to encourage the Senate to put this back in the bill.
- House Bill 110 does include the allowance for public bodies to meet virtually through the end of this calendar year. If this language stays in the bill, then the Board can discuss their desires about when to go back to in-person meetings.
- Also related to the budget, there was an announcement about “Appendix K” and a one-time payment to waiver providers. At the beginning of the pandemic, county board superintendents were in favor of providing one lump-sum relief payment to providers, but it did not happen at that time. It was eventually submitted to the federal government for their approval, but it was delayed due to the change of administration. It has now been approved and all waiver providers will receive the equivalent of two week’s-worth of billing in a lump-sum. The match money will come from county boards. Since county Boards have benefited from enhanced federal revenue, it was widely supported across the state. Cuyahoga DD’s share is estimated to be \$2.3 million. Even with this, we are projected to come under budget for expenditures in 2021.
- The annual Board in-service meeting will be held May 6th at 5:00pm.

6. Discussion Topic

Superintendent Petty reviewed all the status reports that are shared with Board members on a monthly basis. This is done once a year to make sure that all Board members understand what information is being shared and have an opportunity to ask questions and offer feedback.

7. Status Reports

Since status reports were shared during the discussion time, there is nothing new to report.

8. New Business

A. Award Contract for Renovation of the Bedford Home

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to enter into a contract with L.C. Fluharty Construction of Cleveland, Ohio for the renovation of a Cuyahoga DD-owned home in Bedford, Ohio for \$122,798; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Lisa Hunt, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

B. Publish a Request for Proposals for Property Management and Landscaping Services

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to publish a request for proposals for property management and landscaping services at 18 unlicensed homes; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

C. Approve Continued Employment of Several Support Administrators

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities, acting also as Ethics Council, approves and authorizes the Superintendent to approve continued employment of Support Administrators listed in administrative content of BoardDocs that have immediate family members employed with a private provider; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

D. Approve a Family Transportation Agreement

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities, acting also as Ethics Council, approves hereby and authorizes the Superintendent to enter into a contract with the parent/guardian listed in BoardDocs for the period April 23, 2021 through March 31, 2022; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Mozelle Jackson, second by Lisa Hunt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

E. Publish a Request for Proposals for Finance & Accounting Software

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to advertise/solicit a Request for Proposals (RFP) to purchase a finance and accounting software solution; and, BE IT FURTHER RESOLVED that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

9. Comments from the Floor

There were no comments from the public.

10. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Meeting adjourned at 6:44pm

Next Meeting - May 27, 2021 at 5:30 pm via virtual internet meeting. Zoom meeting link will be shared on the Cuyahoga DD website, cuyahogabdd.org, at least three days prior to the meeting date.

Certified by:

Lisa Hunt, President

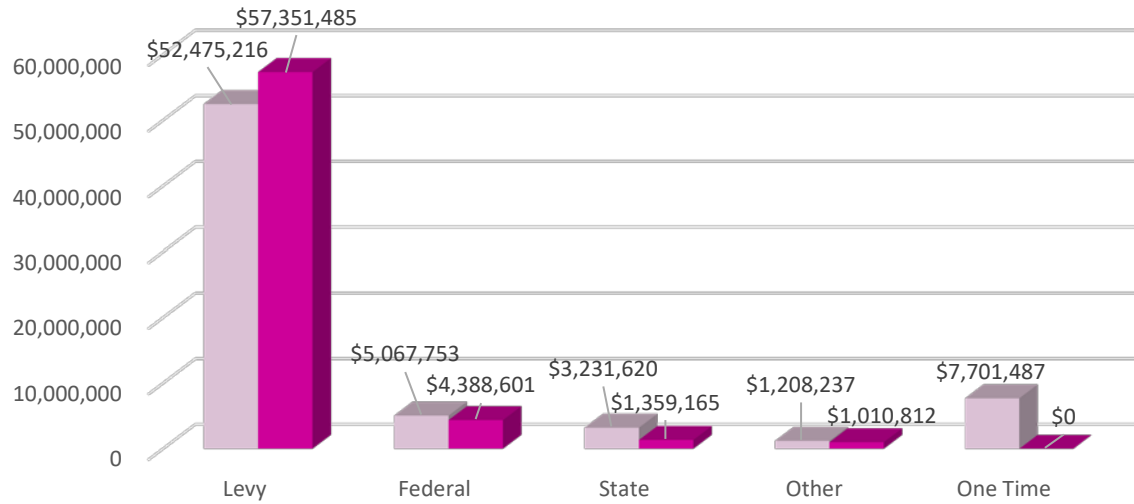
Mozelle Jackson, Secretary

CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REVENUE & EXPENDITURES - PLANNED AND ACTUAL
FOR THE MONTH OF MARCH AND FOR THE YTD PERIOD ENDING 3/31/21

	Current Month Budget	Current Month Actual	Current Month Variance	YTD Budget	YTD Actual	YTD Variance
Cash Balance-		\$147,985,529			\$164,298,678	
Opening: Revenue:						
Property Tax/Levy	52,500,000	57,351,485	4,851,485	52,500,000	57,351,485	4,851,485
Federal Revenue	1,425,000	1,568,417	143,417	3,085,000	4,388,601	1,303,601
State Revenue	1,148,667	1,210,485	61,818	1,297,334	1,359,165	61,831
Other Revenue	321,389	242,205	(79,184)	985,391	1,010,812	25,421
Special 1X Funds	0	0	0	0	0	0
Total Revenue	55,395,056	60,372,592	4,977,536	57,867,725	64,110,063	6,242,338
Expenditures:						
Salaries & Benefits	3,996,873	3,783,131	213,742	11,990,610	11,623,558	367,052
Service Contracts	979,909	1,987,306	(1,007,397)	12,669,467	12,536,210	133,257
Operations Contracts	290,700	523,169	(232,469)	872,100	765,669	106,431
Other Expenses	1,410,900	1,593,305	(182,405)	3,353,120	3,012,094	341,026
Transfer Out: Medicaid Reserve	45,000,000	45,000,000	0	45,000,000	45,000,000	0
Total Expenditures	51,678,382	52,886,911	(1,208,529)	73,885,297	72,937,532	947,765
Cash Balance-Ending		\$155,471,209			\$155,471,209	

1st Quarter Revenue



1st Quarter Expenditures

