



## **2024 Revenue and Expenditure Budget Hearing and Regular Board Meeting October 26, 2023**

**Donzella Administration Building – 1275 Lakeside Avenue E, Cleveland, OH 44114  
and broadcasted live via Zoom – 5:30 pm**

### **1. Opening of 2024 Revenue and Expenditure Budget Hearing**

#### **A. Convene**

The meeting was called to order by President, Cynthia Schulz at 5:30 pm.

#### **B. Roll Call**

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

#### **C. Revenue and Expenditure Budget Presentation**

Superintendent and CEO, Dr. Amber C. Gibbs gave the presentation using Prezi. The slides are attached as a permanent part of these minutes. Amber began the presentation by discussing the budget planning process as it occurs throughout the year. She then gave some historical background information including a discussion about the continuing tax levy. There are multiple factors which allowed the levy to fund the annual budget much longer than anticipated and why the amount is less now. She continued with a discussion of the cash fund balance and projections to 2029. The final version of the 2024 revenues and expenditures budget was presented and approval will be requested at the regular meeting following the hearing. Amber related how funds will be spent in the four goal areas of the strategic plan. Board President, Cindy Schulz praised Amber and her staff with putting together a budget which reflects fiscal responsibility with tax-payer funds.

### **2. Executive Session**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns to executive session to consider the sale of public property.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Time adjourned to executive session: 6:10pm

### **3. Reconvene**

#### **A. Roll Call**

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Time reconvened: 6:33pm

#### **4. Adjourn Budget Hearing**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Lisa Hunt, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Time Revenue and Expenditure Budget adjourned: 6:34pm

#### **5. Regular Meeting Opening - immediately following Budget Hearing**

##### **A. Convene**

The meeting was called to order by President, Cynthia Schulz at 6:35pm.

##### **B. Roll Call**

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

#### **6. Approve Minutes**

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held September 28, 2023, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Steven Licciardi, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

#### **7. Donations**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts three donations of unspecified value.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

#### **8. Financial Statements**

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending September 30, 2023, be accepted and filed for audit; the payment of vouchers for the period September 1, 2023 to September 30, 2023 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Amber read the financial statements into the record, a copy of which is included in the attachments to these minutes.

Motion by Alaina McCruel, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

## 9. Announcements

President, Cindy Schulz turned the meeting over to Superintendent and CEO, Dr. Amber Gibbs who gave the following announcements:

- At the end of September, Chief Program Officer, Melanie Rak and Manager of Multi-System Youth and Housing, Leah Dalton traveled to Minneapolis, Minnesota to learn about what they are doing to address supporting multi-system youth and families. This trip was attended by other Cuyahoga County officials including Executive Chris Ronayne and David Merriman, Director of Health and Human Services.
- The grand opening for the recently certified Fowles ICF Home was held on October 4<sup>th</sup>. This was attended by Board members, Steven Licciardi and Allison Frazier along with former superintendent, Kelly Petty. Chris West from North Coast Community Homes was in attendance at the meeting and Amber acknowledged their work in getting the house ready.
- Amber and Elizabeth Day, Director of Communications traveled to Washington DC October 10-11 for the Advocacy Summit put on by the national disability advocacy group, ANCOR. They were able to connect with a number of representatives and staff from senator's offices in Ohio to discuss issues facing the DD community including establishing a Department of Labor standard occupational classification for direct support professionals (DSPs).
- A mural at Big Creek is nearing completion. Over the course of 10 days, 45 individuals eligible for our services helped to complete this work along with artist, Garret Weider.
- The Family and Provider Resource Expo was held on October 14 with over 300 people attending. A video clip from Channel 5 news coverage was shown which included an interview with Director of Provider Development and Support, Jennifer Krzynowek. This was a wonderful opportunity for individuals and families to connect with providers and community resources. Our staff also included fun activities for participants.
- Cuyahoga DD Support Administrator, Veronica Zielinski was recently married, and she and her husband chose to seek out vendors who employ individuals with DD in planning her wedding. She has a brother who is eligible for services and felt it was important to support these businesses. Channel 3 did a story of their wedding and included the names of the vendors on their website.
- On October 17, our second annual Day of Service was held. Over 200 staff volunteered at multiple locations across the county. Over 100 people with developmental disabilities also volunteered alongside at locations such as the Cleveland Food Bank, MedWish, Edgewater Beach, the Botanical Gardens, Euclid Beach and many others.
- Board member, Lisa Hunt was featured on the radio show, Sound of Ideas along with Bernadette Kerrigan, CEO of Achievement Centers for Children and John Corlett of Centers for Community Solutions. They talked about the intersection of race and ableism, looking at how race is disproportionately affected in the disability services people of minority groups receive. Lisa was able to talk from her perspective as a mother of a child with a disability, Board member, and her role with the Cleveland Heights School District.
- The final Family Fun Fair for the year was held on October 22 at Big Creek Services Center. They included a 'trunk or treat' with staff in costume handing out treats. Over 300 people, 156 families attended that event. American Structure Point supplied volunteers and were so impressed they have promised to help out with 2024 events. There were 4 Family Fun Fairs held this year with 1,082 people and 350 families in attendance. These are great opportunities for people to learn about our services and have a safe space to have fun. Board members were given a handout with feedback

from people who attended the events. Board member, Alaina McCruel attended the October 22<sup>nd</sup> FFF with her son and talked about her positive experience.

- Amber gave her thanks to her staff for all the work that went into preparing the budget.

## 10. Status Reports

There were no significant changes from last month.

## 11. New Business

### A. Approve the 2024 Revenue and Expenditure Budget

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby the 2024 Revenue and Expenditure Budget as proposed this date by the Superintendent, a copy of which is made part of the permanent record of this meeting, and requests that the Cuyahoga County Executive and the Cuyahoga County Council concur, and appropriate the 2024 General Operating Fund revenues in the amount of \$142,762,923 and expenditures in the amount of \$158,118,806.

Motion by Lisa Hunt, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

### B. Agreement for the Provision of Adult Services

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with the providers listed on a document titled Adult Service Providers 2024, a copy of which is made a part of the permanent record of this meeting, for the period January 1, 2024 through December 31, 2024, for a sum not to exceed \$445,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz  
Abstain: Mozelle Jackson

### C. Additional Funds for Waiver Match

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to make additional payments up to \$7,000,000 for a new total not to exceed \$58,000,000 in the year 2023 to the Ohio Department of Developmental Disabilities as the Cuyahoga DD's local matching share for the IO, Level One, and SELF Waivers, 6.5% Supplemental payments, and an Administrative/Oversight fee of 1.25% of all claims; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

### D. Snow Plowing Services for Cuyahoga DD

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with the B3 Group, LLC of 29643 Lakeland

Blvd. Wickliffe, Ohio for snow removal and salt application for ten (10) building locations for the period of November 1, 2023 through May 1, 2024, for a sum not to exceed \$110,000.00; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Lisa Hunt, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

**E. Sale of Property at 10991 Memphis Ave, Brooklyn**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby the sale of the property located at 10991 Memphis Avenue, Brooklyn, Ohio to 10991 Memphis Avenue, LLC, an affiliate of RAP, for the purchase price of \$1,200,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

**F. Policy Change -2.5.7 Electronic Participation by Members of the Board**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to revise the 2023 Cuyahoga DD Policy Manual, adding a new Section 2.5.7 "Electronic Participation by Members of the Board" in accordance with the attached document, "2023 Board Policy Addenda 3;" and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Lisa Hunt, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

**G. Employee Health Care Plans for 2024**

RESOLVED, that Cuyahoga County Board of Developmental Disabilities approves hereby the plans and rates for health insurance coverage for Cuyahoga DD employees as listed in the agenda, and authorizes the Superintendent to execute an agreement with each vendor for the year 2024; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

**12. Comments from the Floor**

A statement written by Dana Moderick, Cuyahoga DD Forensic Liaison was read by Support Administrator, Michelle Sanders. Dana was unable to attend in person but wanted to represent the forensic unit. She requested the Board consider staffing allocations in the 2024 budget. She recounted the work that the

forensic team does to support people involved in the court system. People with DD are at added risk and underrepresented in the criminal justice system. Historically, there were five Cuyahoga DD forensic liaisons, but upon a retirement a few years ago, this number went down to 4. This has created an increase in caseloads, and the need to utilize interns, retired staff and offer bonuses for increased workload. With another retirement at the end of this month, the unit will decrease to three staff and management has no intention to replace this position. According to Ms. Moderick, being down to 3 liaisons will have a significant impact in reduced support to individuals. Many of the responsibilities will fall to SAs.

Celeste Hart, sister of Patrice Hart spoke to the Board about her inability to see her sister. Patrice is served by Cuyahoga DD and since the death of their mother seven years ago she has not seen her sister. Celeste has been told that Patrice does not want to see her, but Patrice claims otherwise. Celeste has been in communication with a variety of staff at Cuyahoga DD and contacted the state regarding this matter, so she is appealing to the Board. Celeste said she wanted to introduce herself to the Board to tell her story. She also talked about her son with Down syndrome and her advocacy work.

**13. Adjournment**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Alaina McCruel

Time Regular Meeting adjourned: 7:25pm

**Next Meeting:**

November 16, 2023 at 5:30 pm, Donzella Administration Building, 1275 Lakeside Ave E, Cleveland, OH 44114 and broadcast via Zoom. Zoom link will be shared on the Cuyahoga DD website at [cuyahogabdd.org](http://cuyahogabdd.org) at least three days prior to the meeting.

Certified by:

\_\_\_\_\_  
Cynthia Schulz, President

\_\_\_\_\_  
Allison Frazier, Secretary

# 2024 Budget Review

**2024  
Budget**

**Projections**

**Process**

**Revenues &  
Expenditures**

**History**



## ***10 Years Post-Levy (2015 - present)***

- Board approved budgets with \$20M (2016) and \$21M (2017) deficit spending
- Many adjustments to reduce spending during this period
- Very early discussions about how long reserve/sustainability fund would last and timing for new levy
- Between 2016 - 2023, we would approve deficit spending 6x

**2016 - 2019**

**2020 - 2022**

**2020 - 2022  
Spending**

## Settlements and Sales 2016-2019



- Settlements totaling \$64,234,828
- Sale of assets totaling \$10,293,297
  - Transportation bldg. (2018)
  - Forest Hill Center (2019)
  - Cuyahoga DD-owned ICFs (2019 & 2020)

### *Note:*

- *Settlements began in 2005, always based on cost of service provision. Service provision ended in 2020, expect last settlement like this in 2024.*
- *TCM settlements began 2019 - ongoing but smaller.*

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**2016 - 2019**

**2020 - 2022**

**2020 - 2022  
Spending**

## ***Unusual Times 2020-2022***



- COVID-19
  - Reduction in services (programs closed, provider staffing shortages)
  - Increase in FMAP funding (\$27M+)
- Full impact of privatization of direct services 2019-2020 (AACs, contracts, and ICFs)
- Improved property tax collection (started prior to pandemic)

**Reserve Fund Balance Grows**

## ***10 Years Post-Levy (2015 - present)***

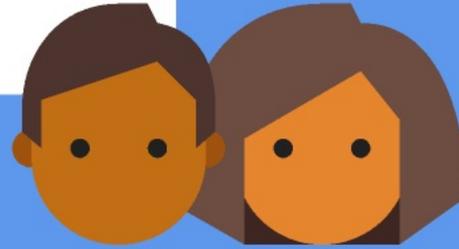
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**2016 - 2019**

**2020 - 2022**

**2020 - 2022  
Spending**

## ***Purposeful Spending***



- Purposeful spending of money on PEOPLE
- Innovative ideas and pilot projects (\$7.7M) to get money into our community to benefit people with DD while waiver spending was low
- Programs to support providers to stay in business (approx \$5M)

## ***10 Years Post-Levy (2015 - present)***

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**2016 - 2019**

**2020 - 2022**

**2020 - 2022  
Spending**

# 2024 Budget Review

**2024  
Budget**

**Projections**

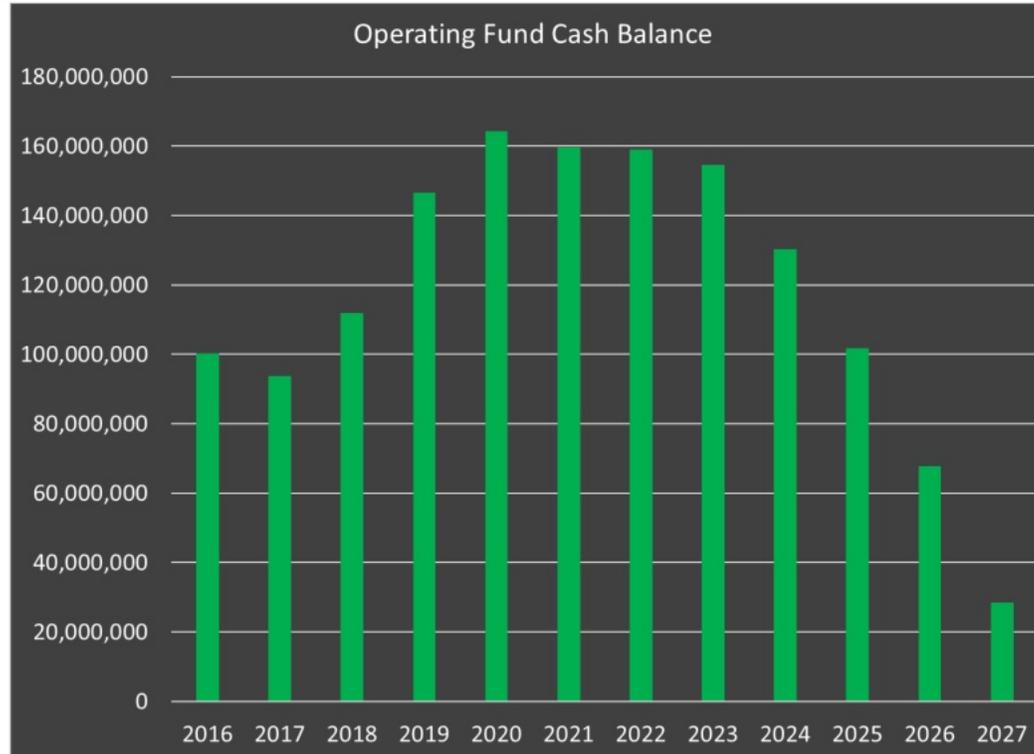
**Process**

**Revenues &  
Expenditures**

**History**

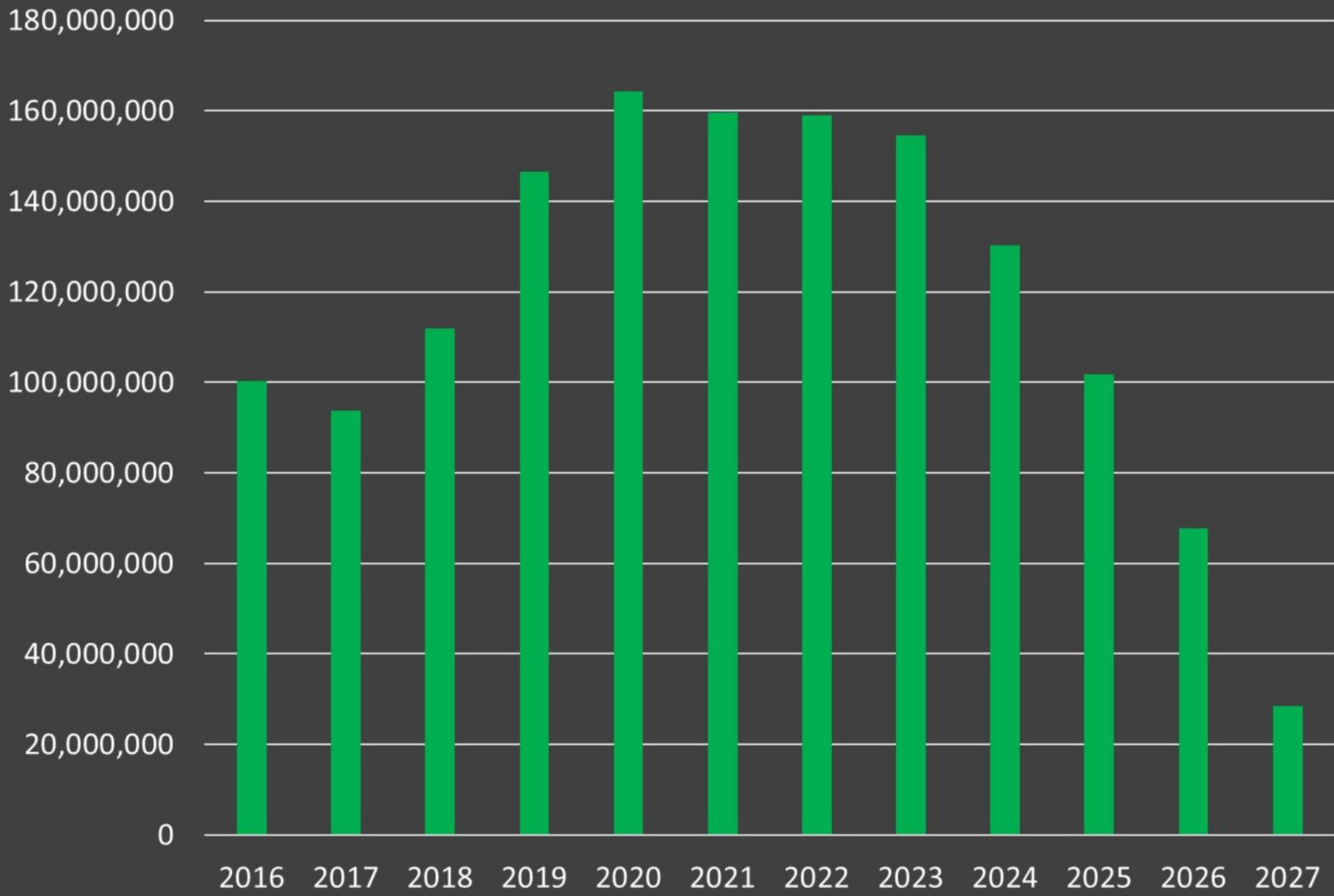


# ***Fund History***



***Projections***

### Operating Fund Cash Balance



# Projections



### Projection Assumptions:



- Levy remains flat
- Other revenue (TCM / MAC) and flat
- TCM settlements flat
- Salaries increase 2% per year
- Health Insurance increases 5% per year (based on 2024)
- Program and Admin costs stay flat
- Waiver match increases \$2M per year after 2024
- Annual net increase of approximately 100 workers per year
- Typical "cost creep" resulting from individual's increasing needs as they age
- Does not allow for future rate increases or waiver redesign scenarios that may occur

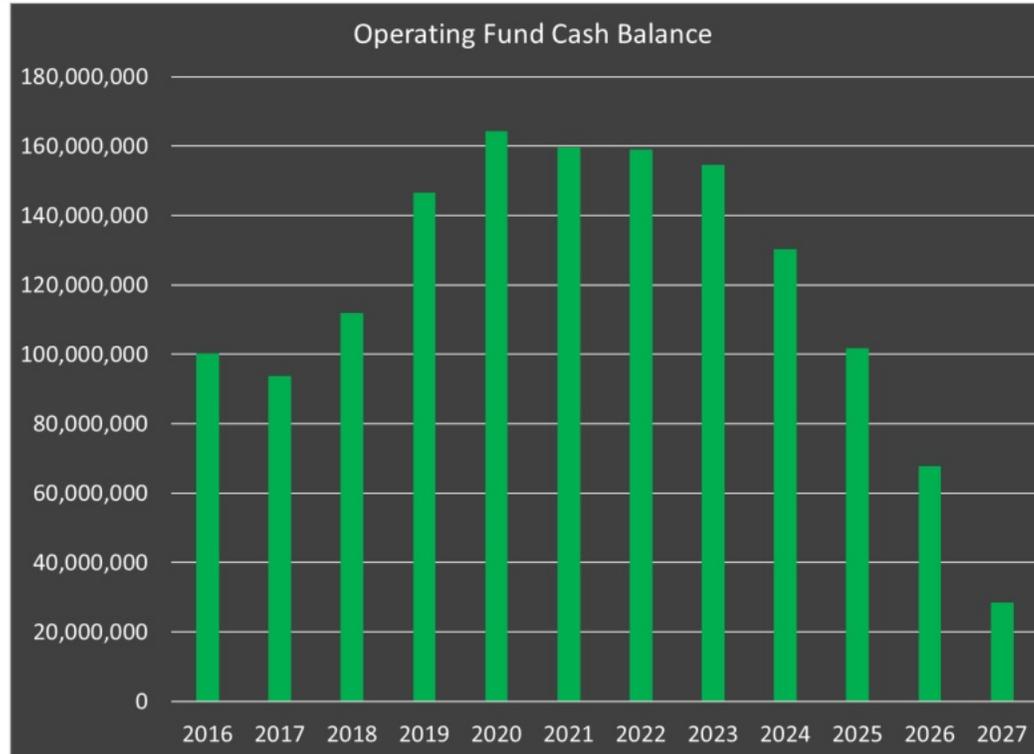
	2023 PROJECTED	2024 BUDGET	2025 ESTIM	2026 ESTIM	2027 ESTIM	2028 ESTIM	2029 ESTIM	2030 ESTIM
<b>Total Revenue</b>	\$145,600,573	\$142,762,923	\$137,000,000	\$137,000,000	\$137,000,000	\$138,000,000	\$138,000,000	\$138,000,000
<b>Total Expenditures</b>	\$152,795,976	\$158,118,806	\$162,674,783	\$167,803,022	\$173,014,633	\$178,313,093	\$183,702,034	\$189,185,244
<b>In-Year Surplus/Deficit</b>	(\$7,195,403)	(\$15,355,883)	(\$25,674,783)	(\$30,803,022)	(\$36,014,633)	(\$40,313,093)	(\$45,702,034)	(\$51,185,244)
<b>Transfer to/from reserve</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$51,000,000	\$0
<b>Operating Fund Cash Balance</b>	\$151,707,018	\$136,351,135	\$110,676,352	\$79,873,331	\$43,858,698	\$3,545,605	\$8,843,571	(\$42,341,673)

# ***Projection Assumptions:***



- Levy remains flat
- Other revenue (TCM / MAC etc) flat
- TCM settlements flat
- Salaries increase 3% per year
- Health insurance increases 5% per year (based on 2024)\*
- Program and Admin costs stay flat\*
- Waiver match increases \$3M per year after 2024
  - Annual net increase of approximately 150 waivers per year
  - Typical “cost creep” resulting from individuals’ increasing needs as they age
  - Does not allow for future rate increases or waiver redesign/ restructure that may occur

# ***Fund History***



***Projections***

# 2024 Budget Review

**2024  
Budget**

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Expenditures**

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# ***2024 Budget***



*Questions?*

*What's next?*

*Revenues*

*Expenditures*

## Revenues - What changed?

State Capital Assisted Housing Funds \$800K

Two additional DD providers plan to access these funds in 2024; Cuyahoga DD helps with pass-through. *Note: corresponding increase in expenditures for this revenue source.*

Settlements & Reconciliations \$6.5M

TCM Settlement expected in '23 will come in '24;  
'24 settlement will be \$1.5M higher than originally projected

Sale of Surplus Property \$2.6M

Sales of EAAC, ECAAC and BRAAC all planned for 2024.

**Cuyahoga County Board of Developmental Disabilities  
2024 Revenue Budget**

	2023 Budget	2024 Budget INITIAL DRAFT	2024 DRAFT Budget	2023 Year End Projections	23 Projected to 24 Budget Variance	Var%
<b><u>Local Levy Revenue</u></b>	\$ 109,600,000	\$ 110,081,179	\$ 110,000,000	\$ 109,966,749	\$33,251	0%
<b><u>Federal Revenue</u></b>						
Targeted Case Management (TCM)	\$ 9,500,000	\$ 9,600,000	\$ 9,600,000	\$ 9,593,285	\$6,715	0%
Medicaid Administrative Claiming (MAC)	\$ 3,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,089,921	(\$89,921)	-2%
Title XX	\$ 850,000	\$ 865,000	\$ 865,000	\$ 852,745	\$12,255	1%
Medicaid ICF	\$ 500,000	\$ 1,450,000	\$ 1,396,000	\$ 100,000	\$1,296,000	1296%
OOD Voc Rehab Contract	\$ 360,000	\$ 392,924	\$ 425,000	\$ 415,529	\$9,471	2%
Waiver - Transportation & Equip	\$ 350,000	\$ -	\$ -	\$ 204,942	(\$204,942)	-100%
<b>Total Federal Revenue</b>	<b>\$ 14,560,000</b>	<b>\$ 16,307,924</b>	<b>\$ 16,286,000</b>	<b>\$ 15,256,423</b>	<b>\$1,029,577</b>	<b>7%</b>
<b><u>State Revenue</u></b>						
State Capital Assisted Housing Funds	\$ 270,000	\$ 200,000	\$ 1,000,000	\$ 239,360	\$760,640	318%
<b>Total State Revenue</b>	<b>\$ 270,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>	<b>\$ 239,360</b>	<b>\$760,640</b>	<b>318%</b>
<b><u>Other Revenue</u></b>						
Settlements & Reconciliations	\$ 8,500,000	\$ 3,500,000	\$ 9,100,000	\$ 15,655,687	(\$6,555,687)	-42%
Sale of Surplus Property	\$ 3,000,000	\$ 1,000,000	\$ 2,575,000	\$ -	\$2,575,000	
Employee Share Health Insurance Reimb	\$ 1,760,000	\$ 1,617,600	\$ 1,617,600	\$ 1,594,338	\$23,262	1%
Rent - Building	\$ 939,000	\$ 1,901,523	\$ 1,091,523	\$ 986,222	\$105,301	11%
Waiver Match Reimbursements	\$ 450,000	\$ 450,000	\$ 450,000	\$ 471,283	(\$21,283)	-5%
Community Partner Reimbursement	\$ 350,000	\$ 347,800	\$ 347,800	\$ 685,936	(\$338,136)	-49%
Other Revenue	\$ 250,000	\$ 135,000	\$ 135,000	\$ 182,126	(\$47,126)	-26%
Rent - Group Home	\$ 160,000	\$ 160,000	\$ 160,000	\$ 159,385	\$615	0%
Private Donations & Memorials	\$ 5,000	\$ -	\$ -	\$ -	\$0	
Grants	\$ -	\$ -	\$ -	\$ 403,065	(\$403,065)	-100%
<b>Total Other Revenue</b>	<b>\$ 15,414,000</b>	<b>\$ 9,111,923</b>	<b>\$ 15,476,923</b>	<b>\$ 20,138,041</b>	<b>(\$4,661,118)</b>	<b>-30%</b>
<b>TOTAL REVENUE:</b>	<b>\$ 139,844,000</b>	<b>\$ 135,701,026</b>	<b>\$ 142,762,923</b>	<b>\$ 145,600,573</b>	<b>(\$2,837,650)</b>	<b>-2%</b>

# ***2024 Budget***



*Questions?*

*What's next?*

*Revenues*

*Expenditures*

# Expenditures - What changed?

Salaries	\$1.9M
Adjusted vacancy rate and number of new positions	
Employee benefits	\$870K
Health care costs finalized; other benefits based on salaries	
Local contracts	\$4M
Based on utilization of last 1-2 years, removed COVID increases from FSP, reduced community grants, reduced safety net supports	
Waiver Match	\$1.3M
Payment made in 2023 instead of 2024 as originally expected	
Other Locally Funded	\$2.3M
SA supplemental \$ eliminated, Revised IST and Wage Advancement	
Residential Svs/Contracts	\$900K
Eliminated new ICF; better estimates of utilities, furniture and repair costs	
Administrative Contracts	\$1.1M
Reduced provider support payments, adjustments to communications	
Buildings/Equip, Tech Contracts, Business Services/Supplies	\$700K
Strategic Initiatives	\$350K

## Cuyahoga County Board of Developmental Disabilities 2024 Expenditures Budget

	2023 Budget	2024 Budget INITIAL DRAFT	2024 DRAFT Budget	2023 Year End Projections	23 Projected to '24 Budget Variance	Var%
Salaries and Wages	38,944,636	40,278,025	38,374,785	37,509,716	865,069	2%
Employee Benefits	18,469,156	19,468,931	18,595,031	17,100,589	1,494,442	9%
	57,413,792	59,746,955	56,969,816	54,610,305	2,359,511	4%
<b>Program Expenditures</b>						
Program Services & Supplies	366,400	303,350	265,350	322,942	(57,592)	-18%
Locally Funded Contracts	17,292,720	18,800,720	14,769,325	13,975,686	793,639	6%
Waiver Match Obligation	51,391,197	64,892,924	63,592,924	58,350,000	5,242,924	9%
Family Supports	575,000	585,000	525,000	375,000	150,000	40%
Other Locally Funded Expenditures	6,102,800	4,425,000	2,125,000	4,424,868	(2,299,868)	-52%
Residential Services & Contracts	6,084,441	6,861,200	5,948,000	4,578,391	1,369,609	30%
	81,812,558	95,868,194	87,225,599	82,026,886	5,198,713	6%
<b>Administrative Expenditures</b>						
Staffing Expenditures	1,034,745	1,042,865	1,007,865	856,228	151,637	18%
Business Services & Supplies	1,298,755	1,253,650	1,056,650	1,157,960	(101,310)	-9%
Administrative Contracts	3,889,870	3,153,200	2,082,200	2,817,279	(735,079)	-26%
Technology Contracts & Services	1,668,450	2,190,743	1,939,743	1,912,568	27,175	1%
Bldgs & Grounds Contracts & Services	3,715,689	3,048,479	2,903,479	3,497,441	(593,962)	-17%
Property & Equipment	1,755,000	1,854,694	1,754,694	2,758,548	(1,003,854)	-36%
Cuyahoga County Treasurer's Fees	2,200,000	3,012,000	3,012,000	3,012,000	0	0%
Miscellaneous Expenses	330,000	516,760	166,760	146,760	20,000	14%
	15,892,509	16,072,391	13,923,391	16,158,785	(2,235,394)	-14%
<b>TOTAL EXPENDITURES:</b>	<b>155,118,859</b>	<b>171,687,541</b>	<b>158,118,806</b>	<b>152,795,976</b>	<b>5,322,830</b>	<b>3%</b>

# ***Program versus Administrative expenditures***

**Our budget focuses on PROGRAMS over ADMINISTRATIVE costs**

2024 program expenditures: \$23,632,675

2024 program staff costs: \$48,050,222

2024 Waiver match: \$63,592,924

**Combined total PROGRAM expenditures: \$135,275,821 (86%)**

2024 admin expenses: \$15,102,945

2024 admin staff costs: \$7,740,039

**Combined total ADMINISTRATIVE expenditures: \$22,842,985 (14%)**

**Program + Administrative + Waiver Match (41%) = 2024 Expenditure total \$158,118,806.**

**Cuyahoga County Board of Developmental Disabilities  
2024 Budget - Fund Statement**

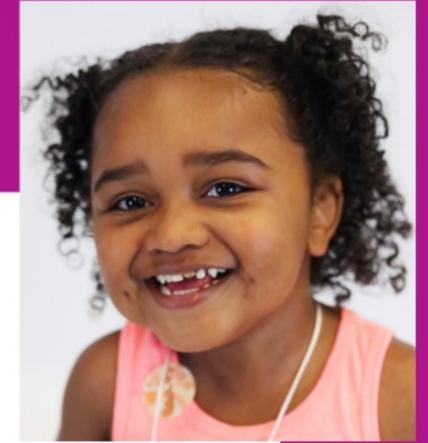
	2023		2024
	Approved Budget	Projection	Final Budget
<b>Projected Opening Fund Balance</b>	\$158,902,421	\$158,902,421	\$151,707,018
Revenues	\$139,844,000	\$145,600,573	\$142,762,923
Expenditures	(\$155,118,859)	(\$152,795,976)	(\$158,118,806)
<i>Total Surplus/Deficit</i>	(\$15,274,859)	(\$7,195,403)	(\$15,355,883)
<b>Projected Ending Fund Balance</b>	\$143,627,562	\$151,707,018	\$136,351,135
Medicaid Reserve Balance	\$45,000,000	\$45,000,000	\$45,000,000
Capital Reserve Balance	\$6,000,000	\$6,000,000	\$6,000,000
<b>TOTAL BALANCE OF ALL FUNDS</b>	\$194,627,562	\$202,707,018	\$187,351,135

# Budget spending in the four strategic plan goal areas

**\$18,061,284**

(not including waiver match or staff costs)

# Goal 1: Serve



1. Provide easy access and prompt delivery of needed services to individuals throughout Cuyahoga County.
2. Help individuals actively participate in their communities through employment and other activities of their choosing.
3. Develop, support, and retain quality service providers to meet the needs of individuals.
4. Create opportunities for and encourage people we serve to engage in self-advocacy.

TOTAL BUDGETED: \$14,354,424

\*does not include waiver match

# Goal 2: Communicate

1. Provide staff across departments with tools, training, and standards needed to communicate effectively with individuals and families.
2. Communicate directly with individuals and families in common, understandable language and in the best form possible to meet their needs.
3. Develop a comprehensive communications program to reach key stakeholders (individuals, families, county residents, elected officials, providers), raising awareness and support of Cuyahoga DD.
4. Make individuals, families, and the larger community aware of available services and better understand how to access Cuyahoga DD.
5. Engage in advocacy efforts to garner support of public officials to address critical issues facing the DD population.

TOTAL Budgeted = \$702,000



# Goal 3: Lead



1. Research new initiatives, collaborate with community partners, and further develop existing and early stage initiatives to serve people in creative ways.
2. Improve supports for individuals with intense needs by adding services and developing new partnerships and expanding the use of assistive technology.
3. Overcome obstacles to serving individuals and families using creativity and collaboration.

TOTAL Budgeted: \$1,611,620

# Goal 4: Engage

1. Expand initiatives for customer service excellence and monitor effectiveness through feedback from individuals, families, and other stakeholders.
2. Attract and retain high-quality employees dedicated to supporting individuals with developmental disabilities.
3. Provide professional development opportunities to build leadership skills and capabilities of staff.
4. Provide staff with the necessary tools to do their best work, including workspaces, equipment, and information.
5. Show pride and appreciation for the dedication and contributions of staff, creating opportunities to celebrate individual, team and organizational successes.

TOTAL Budgeted = \$1,393,240



# ***2024 Budget***



*Questions?*

*What's next?*

*Revenues*

*Expenditures*

## *What's next?*



- Board to strategize long-term plans for sustainability
- Continue to focus on excellent customer service and program areas
- Adjust strategic plan as needed

# ***2024 Budget***



*Questions?*

*What's next?*

*Revenues*

*Expenditures*

# Questions?



# ***2024 Budget***



*Questions?*

*What's next?*

*Revenues*

*Expenditures*

# 2024 Budget Review

**2024  
Budget**

**Projections**

**Process**

**Revenues &  
Expenditures**

**History**





C U Y A H O G A C O U N T Y  
**Board of Developmental Disabilities**

**2024 Revenue and Expenditure Budget Hearing  
October 26, 2023**

M. A. Donzella Administration Building and via Zoom

**Cynthia Vrsansky Schulz**, Board President

**Stephen Scheidt**, Board Vice President

**Allison Frazier**, Board Secretary

Board Members: **Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel**



# *2024 Revenue and Expenditure Budget* Presentation

Dr. Amber C. Gibbs, Superintendent & CEO



# Board adjourned to executive session.

Budget Hearing will resume soon.  
The regular meeting will convene at  
approximately 6:30.

To learn more about Cuyahoga DD:

Visit us at [cuyahogabdd.org](http://cuyahogabdd.org) ▪ Like us on Facebook/[cuyahogabdd](https://www.facebook.com/cuyahogabdd) ▪ Watch us on YouTube/[cuyahogabdd](https://www.youtube.com/cuyahogabdd)





C U Y A H O G A C O U N T Y  
**Board of Developmental Disabilities**

## **Regular Board Meeting – October 26, 2023**

M. A. Donzella Administration Building and via Zoom

**Cynthia Vrsansky Schulz**, Board President

**Stephen Scheidt**, Board Vice President

**Allison Frazier**, Board Secretary

Board Members: **Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel**

**CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
GENERAL FUND STATEMENT (CASH BASIS)  
GENERAL OPERATING FUND  
FOR THE PERIOD ENDING Sep-23**

	<u>MONTH</u>	<u>YTD</u>
CASH BALANCE- OPENING	\$144,491,644	\$158,795,553
REVENUE:		
Local/Levy Revenue	\$5,485,570	\$65,966,749
Federal Revenue	\$716,380	\$10,491,160
State Revenue	\$0	\$159,360
Other Revenue	\$424,486	\$19,306,077
	<hr/>	<hr/>
<b>Total Revenues</b>	<b>\$6,626,436</b>	<b>\$95,923,347</b>
EXPENDITURES:		
Salaries & Benefits	\$5,927,855	\$41,437,555
Program Expenses	\$1,262,354	\$59,561,186
Administrative Expenses	\$977,083	\$10,769,371
	<hr/>	<hr/>
<b>Total Expenses</b>	<b>\$8,167,292</b>	<b>\$111,768,111</b>
CASH BALANCE - ENDING	<hr/> <b>\$142,950,788</b>	<hr/> <b>\$142,950,789</b>
Reserve for Encumbrances		(\$7,930,828)
Funds Available for Appropriation Less Encumbrances		<hr/> <b>\$135,019,961</b>
Balance of Capital Reserve		\$6,000,000
Balance of Medicaid Reserve		\$45,000,000
Cash Balance of All Funds		<hr/> <b>\$186,019,961</b>



**CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**STATEMENT OF REVENUE- PLANNED AND ACTUAL**  
**GENERAL OPERATING FUND**  
**FOR THE MONTH OF Sep-23 AND FOR THE YTD PERIOD ENDING Sep-23**

	Annual Budget	Current Month	YTD Actual	YTD Budget	YTD Variance	YTD Var %
Local/Levy Revenue	\$109,600,000	\$5,485,570	\$65,966,749	\$104,000,000	(\$38,033,251)	(37%)
<b><u>FEDERAL REVENUE:</u></b>						
Targeted Case Management	\$9,500,000	\$677,253	\$7,364,285	\$7,307,692	\$56,593	1%
Medicaid Administrative Claiming (MAC)	\$3,000,000	\$0	\$2,008,727	\$2,307,692	(\$298,965)	(13%)
Title XX	\$850,000	\$0	\$639,559	\$637,500	\$2,059	0%
Youth ICF	\$500,000	\$0	\$0	\$175,250	(\$175,250)	(100%)
OOD Vocational Rehab Contract	\$360,000	\$34,627	\$311,647	\$270,000	\$41,647	15%
Medicaid Waiver Billing	\$350,000	\$4,500	\$166,942	\$299,998	(\$133,056)	(44%)
<b>Total Federal Revenue</b>	<b>\$14,560,000</b>	<b>\$716,380</b>	<b>\$10,491,160</b>	<b>\$10,998,132</b>	<b>(\$506,972)</b>	<b>(5%)</b>
<b><u>STATE REVENUE:</u></b>						
Capital Assisted Housing Funds	\$270,000	\$0	\$159,360	\$70,000	\$89,360	128%
<b>Total State Revenue</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$159,360</b>	<b>\$70,000</b>	<b>\$89,360</b>	<b>128%</b>
<b><u>OTHER REVENUE:</u></b>						
Settlements and Reconciliations	\$8,500,000	\$0	\$15,655,687	\$8,500,000	\$7,155,687	84%
Sale of Surplus Property	\$3,000,000	\$0	\$0	\$1,680,000	(\$1,680,000)	(100%)
Employee Health Ins Reimbursement	\$1,760,000	\$186,121	\$1,234,338	\$1,379,624	(\$145,286)	(11%)
Rent- Building & Vehicle	\$939,000	\$89,627	\$755,143	\$704,250	\$50,893	7%
Waiver Reimbursements	\$450,000	\$0	\$293,426	\$275,000	\$18,426	7%
Community Partner Reimbursements	\$350,000	\$128,740	\$663,408	\$267,153	\$396,255	148%
Miscellaneous Revenue	\$250,000	\$17,997	\$141,626	\$187,497	(\$45,871)	(24%)
Group Home Rent	\$160,000	\$0	\$159,385	\$160,000	(\$615)	0%
Private Donations & Memorials	\$5,000	\$0	\$0	\$3,750	(\$3,750)	(100%)
Grants	\$0	\$2,000	\$403,065	\$0	\$403,065	0%
<b>Total Other Revenue</b>	<b>\$15,414,000</b>	<b>\$424,486</b>	<b>\$19,306,077</b>	<b>\$13,157,274</b>	<b>\$6,148,803</b>	<b>47%</b>
<b>TOTAL REVENUE</b>	<b>\$139,844,000</b>	<b>\$6,626,436</b>	<b>\$95,923,347</b>	<b>\$128,225,406</b>	<b>(\$32,302,059)</b>	<b>(25%)</b>



**CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**STATEMENT OF EXPENDITURES- PLANNED AND ACTUAL**  
**GENERAL OPERATING FUND**  
**FOR THE MONTH OF Sep-23 AND FOR THE YTD PERIOD ENDING Sep-23**

	Annual Budget	Current Month	YTD Actual	YTD Budget	YTD Variance	YTD Var %
Salaries and Wages	\$38,944,636	\$4,359,575	\$28,894,396	\$29,832,797	\$938,401	3%
Employee Benefits	\$18,469,156	\$1,568,280	\$12,543,159	\$13,430,791	\$887,633	7%
<b>Total Salaries &amp; Benefits</b>	<b>\$57,413,792</b>	<b>\$5,927,855</b>	<b>\$41,437,555</b>	<b>\$43,263,588</b>	<b>\$1,826,034</b>	<b>4%</b>
<b>Program Expenditures:</b>						
Waiver Match Obligation	\$51,391,197	\$0	\$41,414,251	\$35,385,599	(\$6,028,652)	(17%)
Locally Funded Contracts	\$10,692,720	\$702,240	\$5,584,903	\$8,008,266	\$2,423,363	30%
Family Supports	\$7,050,000	\$19,962	\$5,672,473	\$5,627,500	(\$44,973)	(1%)
Other Locally Funded Expenditures	\$6,227,800	\$200,603	\$3,362,510	\$4,719,338	\$1,356,828	29%
Residential Services & Contracts	\$6,084,441	\$334,331	\$3,282,723	\$4,709,704	\$1,426,981	30%
Program Services & Supplies	\$366,400	\$5,217	\$244,326	\$298,017	\$53,691	18%
<b>Total Program Expenses</b>	<b>\$81,812,558</b>	<b>\$1,262,354</b>	<b>\$59,561,186</b>	<b>\$58,748,424</b>	<b>(\$812,763)</b>	<b>(1%)</b>
<b>Administrative Expenditures:</b>						
Buildings & Grounds Contracts & Services	\$3,715,689	\$198,294	\$1,949,349	\$2,543,431	\$594,082	23%
Administrative Contracts	\$3,889,300	\$217,931	\$1,985,609	\$2,849,202	\$863,593	30%
Cuyahoga County Treasurer's Fees	\$2,200,000	\$1,354	\$2,345,570	\$1,870,500	(\$475,070)	(25%)
Property & Equipment	\$1,756,700	\$304,300	\$1,475,112	\$1,457,134	(\$17,978)	(1%)
Technology Contracts & Services	\$1,668,450	\$83,906	\$1,423,242	\$1,215,741	(\$207,501)	(17%)
Business Services & Supplies	\$1,297,055	\$93,465	\$947,990	\$1,030,998	\$83,009	8%
Staffing Expenditures	\$1,035,315	\$76,803	\$632,823	\$749,116	\$116,292	16%
Miscellaneous Expenses	\$330,000	\$1,030	\$9,675	\$83,333	\$73,658	88%
<b>Total Administrative Expenses</b>	<b>\$15,892,509</b>	<b>\$977,083</b>	<b>\$10,769,371</b>	<b>\$11,799,455</b>	<b>\$1,030,085</b>	<b>9%</b>
<b>Total Expenditures</b>	<b>\$155,118,859</b>	<b>\$8,167,292</b>	<b>\$111,768,111</b>	<b>\$113,811,467</b>	<b>\$2,043,356</b>	<b>2%</b>





CUYAHOGA COUNTY  
Board of Developmental Disabilities

# Hennepin County Visit

## 9.27 - 9.29.23



CUYAHOGA COUNTY  
Board of Developmental Disabilities

# Fowles Open House

## 10.4.23



# D.C. Advocacy Summit

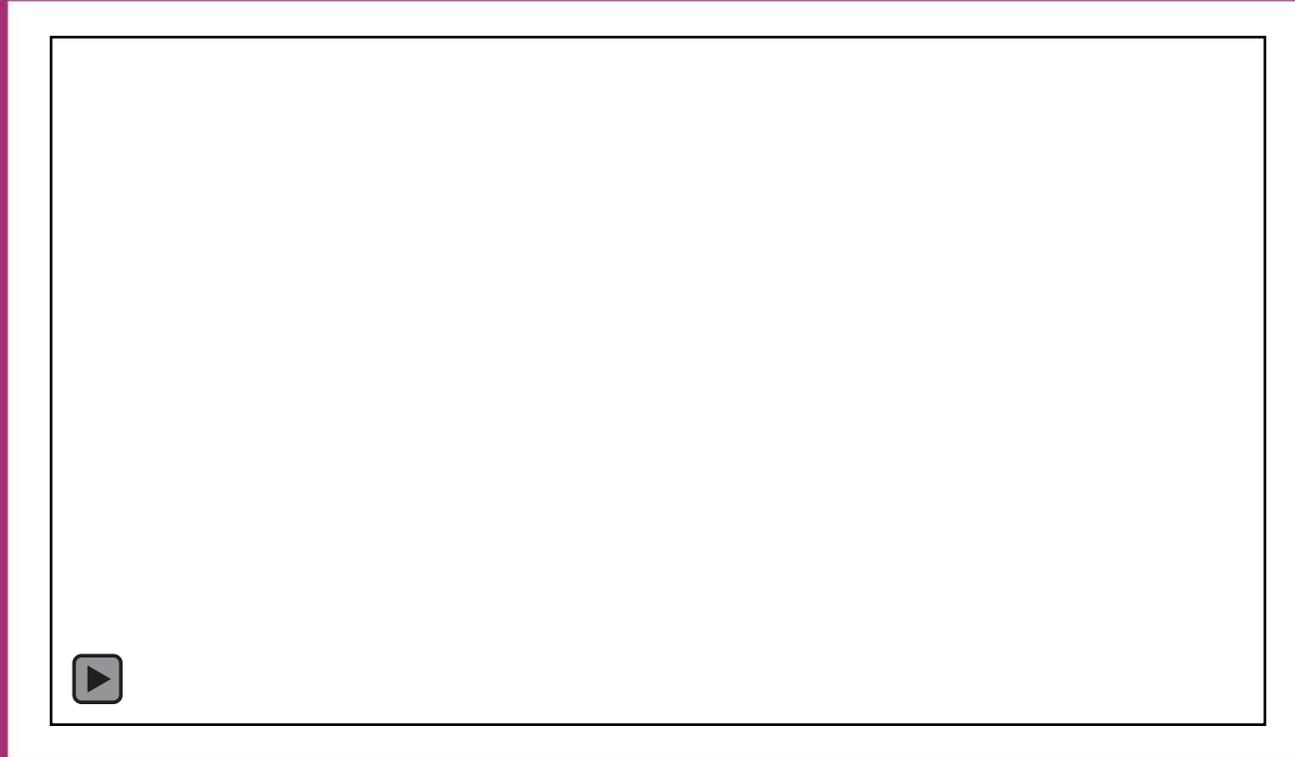
10.10 - 10.11.23



CUYAHOGA COUNTY  
Board of Developmental Disabilities

# Big Creek Mural

10.10 - 10.20.23



CUYAHOGA COUNTY  
Board of Developmental Disabilities

# Family and Provider Resource Expo 10.14.23



CUYAHOGA COUNTY  
Board of Developmental Disabilities

# Support Administrator Wedding 10.14.23



CUYAHOGA COUNTY  
Board of Developmental Disabilities

Day of Service  
10.17.23



# Lisa Hunt - Sound of Ideas

## 10.18.23



CUYAHOGA COUNTY  
Board of Developmental Disabilities

Family Fun Fair  
10.22.23

# Comments from the Floor

