



Regular Board Meeting Thursday, May 27, 2021

Virtual internet meeting via Zoom – 5:30 pm

1. Opening

A. Convene

The meeting was called to order by President, Lisa Hunt at 5:34pm.

B. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held April 22, 2021, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

3. Swear in Newly Appointed Member

Alaina McCruel was sworn in by President, Lisa Hunt who read the following:

Alaina McCruel, having accepted appointment as a member of the Cuyahoga County Board of Developmental Disabilities: Do you, Alaina McCruel, solemnly swear that you will support the Constitution of the United States and the Constitution of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Cuyahoga County Board of Developmental Disabilities to the best of your ability, and in accordance with the laws and the rules and regulations of the Board now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is appointed?

Ms. McCruel answered: I do

4. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts one monetary donation of \$20.02 and three donations of unspecified value.

Motion by Steve Scheidt, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

5. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending April 30, 2021, be accepted and filed for audit; the payment of vouchers for the period April 1, 2021 to April 30, 2021 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Cynthia Schulz, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Gina Huffman, Division Manager, Business Operations gave a summary of the financial activity for the month. She also gave a brief update and explanation regarding the Cost Report.

6. Announcements

President, Lisa Hunt turned the meeting over to Superintendent and CEO, Kelly Petty who gave the following announcements:

- Ms. Petty extended a warm welcome to new Board member, Alaina McCruel.
- The state biennial budget bill is still with the Ohio Senate to make their changes before being finalized by the end of June. In spite of setbacks, it is hopeful that this final version will contain an increase to the waiver rate to raise wages for direct support professionals (DSPs).
- Ohio is waiting to see how Federal Rescue Funds money can be used in the DD system. Since it is a one-time revenue, it cannot be used to supplement the waiver rate for wage increases. However, it may be used in other ways to help ease the shortage of DSPs.
- There have been no new cases of COVID-19 among people served by Cuyahoga DD this past week. Guidance has been issued to staff regarding the health orders that will be rescinded effective June 2. Adult day services have been operating with group size restrictions during the pandemic. These limits are also expected to be lifted June 2 and providers will be allowed to go back to pre-pandemic enrollment numbers

7. Discussion Topic

Innovative Initiatives and Ideas - Various Presenters

- Cuyahoga DD held an innovative ideas contest with staff as per the strategic plan. The contest concluded last month and the response was a great success with 91 submissions. The contest winners are listed in the presentation slides which are attached to these minutes as a permanent record of this meeting. There are many other ideas in addition to the winning submissions that will be implemented.
- Chief Operations Officer, Jacquie Kasprisin introduced a video narrated by Lori Mago, Division Manager of Assistive Technology and Children's Services, and Chris Carpenter, Community Development Strategic Analysis Manager. They explained several different uses of virtual reality including mock job interviews, Metroparks experience, Floreo for students, and RTA travel training.
- Shared Virtual Community is a tool developed by Cuyahoga DD to connect people to leisure and recreation activities as well as employment opportunities. This resource will be available from the home page of our website. Janet Keeler, Division Manager, Community Development and Tim Pagliari, Division Manager, Information Technology, shared a preview of the site and its features. All of the activities/locations will be carefully vetted by Cuyahoga DD staff with "all means all" criteria. Specific and clear standards for inclusion activities are detailed on the site.

8. Status Reports

There were no significant changes in the status reports.

9. New Business

A. Purchase Office Work Stations for Green Road Services Center

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into an agreement with Work Space Interiors by Office Depot for the purchase of office work stations at the Green Road Services Center for a sum of \$65,226.18; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

B. Approve Contract for Locally-Funded Transportation Services

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a renewal contract for the provision of transportation services with the providers listed in the attached document titled Transportation Contract 7.1.21 for the period July 1, 2021 through June 30, 2022, for a sum not to exceed \$750,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

C. Approve Agreement with NCCH for the Extended Use of Apartment units

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with North Coast Community Homes of Cleveland, OH for the period June 1, 2021 through May 31, 2036, for the extended use of four dedicated apartment units for a sum not to exceed \$495,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

D. Approve Shared Placement Agreement with ADAMHS Board

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with the Alcohol, Drug Addiction & Mental Health Services (ADAMHS) Board of Cuyahoga County for the period June 1, 2021 through May 31, 2023 for the funding of shared placement services at an amount not to exceed \$800,000; and BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

E. Approve Additional Funds for Current Shared Placement Agreement with ADAMHS Board

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to increase the 2021 payment to Alcohol Drug Addiction & Mental Health Services (ADAMHS) Board by \$125,000 for the contract period ending May 31, 2021 to pay for additional shared-placement costs; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Lisa Hunt, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

10. Comments from the Floor

Audria Ramirez, behavioral & curriculum intervention specialist with Cuyahoga DD commented that she has received training in the use of Floreo with students and was happy to see us highlight it. She added that Floreo is valuable for training in a variety of settings including practicing air travel, grocery store visits and interacting with peers

11. Adjourn to Executive Session

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns to Executive Session to discuss the disposition of public property.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Time adjourned to executive session: 6:58pm

12. Reconvene

Time reconvened following executive session: 7:18pm

A. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

13. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

Not Present at Vote: Cynthia Schulz

Time adjourned: 7:19pm

Next Meeting - June 24, 2021 at 5:30 pm via virtual internet meeting. Zoom meeting link will be shared on the Cuyahoga DD website, cuyahogabdd.org, at least three days prior to the meeting date.

Certified by:

Lisa Hunt, President

Mozelle Jackson, Secretary

CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REVENUE & EXPENDITURES - PLANNED AND ACTUAL
FOR THE MONTH OF APRIL AND FOR THE YTD PERIOD ENDING 4/30/21

	Current Month Budget	Current Month Actual	Current Month Variance	YTD Budget	YTD Actual	YTD Variance
Cash Balance-Opening:		\$155,471,209			\$164,298,678	
Revenue:						
Property Tax/Levy	0	0	0	52,500,000	57,351,485	4,851,485
Federal Revenue	1,525,000	1,734,785	209,785	4,610,000	6,123,385	1,513,385
State Revenue	148,666	0	(148,666)	1,446,000	1,359,165	(86,835)
Other Revenue	282,058	20,799,621	20,517,563	1,267,449	21,810,433	20,542,984
Special 1X Funds						0
Total Revenue	1,955,724	22,534,406	20,578,682	59,823,449	86,644,469	26,821,020
Expenditures:						
Salaries & Benefits	5,371,659	5,196,966	174,693	17,362,269	16,820,524	541,745
Service Contracts	1,254,909	386,324	868,585	13,924,376	12,922,534	1,001,842
Operations Contracts	290,700	532,198	(241,498)	1,162,800	1,297,867	(135,067)
Other Expenses	827,900	391,080	436,820	4,181,020	3,403,174	777,846
Transfer Out: Medicaid Reserve	0	0	0	45,000,000	45,000,000	0
Total Expenditures	7,745,168	6,506,568	1,238,600	81,630,465	79,444,099	2,186,366
Cash Balance-Ending		\$171,499,047			\$171,499,047	

5/27/2021

1

CUYAHOGA COUNTY

Board of Developmental Disabilities

Discussion Topic:

Innovative Initiatives and Ideas

Kelly A. Petty and various presenters

May 27, 2021

5/27/2021 Supporting and empowering people with developmental disabilities to live, learn, work and play in the community

2



Innovative Ideas Contest

- First place – Provide opportunities for connectedness between families.
 - ***Emily Roll, Developmental Specialist***
 - ***Jodi Schosker, Occupational Therapist***
 - ***Diana Snader, Professional Clinical Counselor***

- Second place – Develop quality residential and stabilization services for younger individuals with intensive behavior and service needs.
 - ***Mary Jo Allen, Residential Service Coordinator***
 - ***Sarah Bonnette, Behavioral Health Supervisor***
 - ***Rick Cirillo, Chief Clinical Officer***
 - ***Leah Dalton, Manager, Support Administration***
 - ***Melanie Rak, Manager, CMS Residential and Contract Services***



5/27/2021

3



Innovative Ideas Contest

- Third place (tie) – Hold Cuyahoga DD cares volunteer day for Cuyahoga DD staff, individuals and community members to work together to accomplish a service project.
 - ***Holly Grady, Graphics and Community Engagement Coordinator***

Create podcasts that focus on services, tips, and new and innovative technologies/equipment.

- ***Jennifer Soros, Occupational Therapist***



5/27/2021

4

Virtual Reality (VR) Efforts

- Video: <k:\CCBPublic\ VR\Take 2 957 520.mp4>
- Workforce Development
 - Chris Carpenter, Strategic Analysis Manager
- Assistive Technology
 - Lori Mago, Division Manager, Assistive Technology and Children’s Services



5

Shared Virtual Community

- Demonstration of virtual platform
 - Janet Keeler, Division Manager, Community Development
 - Tim Pagliari, Division Manager, Information Technology



6