**REQUEST FOR PROPOSALS**

The Cuyahoga County Board of Developmental Disabilities (Cuyahoga DD) is seeking written, sealed Proposals for Residential Respite from interested vendors and organizations.

**RFP: 2023-06 RESIDENTIAL RESPITE**

Bidding documents for the proposed project may be obtained by emailing Sharon Fallon, Cuyahoga County Board of Developmental Disabilities, [fallon.sharon@cuyahogabdd.org](mailto:fallon.sharon@cuyahogabdd.org), until the deadline for submitting proposals. Bids will only be accepted from Plan Holder of Record. To be a Plan Holder of Record, bidding documents must be obtained directly from the Cuyahoga DD Purchasing Department

A **Mandatory Pre-Bid Conference** will be held at **10:00 AM, Eastern Standard Time** on **September 25, 2023** at the respite home located at 3270 Warrington Road, Shaker Heights, OH 44120. Proposals from Providers who have not attended the pre-proposal conference will be considered non-responsive and shall be rejected and returned to the respondent.

All proposals shall be delivered no later than **FRIDAY, OCTOBER 6, 2023 at 10:00 A.M. EST** to the Cuyahoga County Board of Developmental Disabilities, 1275 Lakeside Avenue, Cleveland, Ohio 44114 or via email, in a PDF Version, Only to: [RFPrespond@cuyahogabdd.org](mailto:RFPrespond@cuyahogabdd.org). Proposals received after this date and time shall be returned unopened to the respondent.

The Cuyahoga County Board of Developmental Disabilities reserves the right to accept or reject any Bid or any part or all parts of any Bid submitted and waive all technicalities.

Sharon Fallon, Purchasing Administrator

1st Adv. 9/11/23

2nd Adv. 9/18/23