



Regular Board Meeting Thursday, June 24, 2021

Virtual internet meeting via Zoom – 5:30 pm

1. Opening

A. Convene

The meeting was called to order by President, Lisa Hunt at 5:32 pm.

B. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held May 27, 2021, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

3. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts a monetary donation totaling \$20.00 and three donations of unspecified value.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

President, Lisa Hunt, thanked donors for their gift to the Board.

4. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending May 31, 2021, be accepted and filed for audit; the payment of vouchers for the period May 1, 2021 to May 31, 2021 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Steven Licciardi, second by Lisa Hunt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Gina Huffman, Division Manager of Business & Finance gave several updates:

- Tomorrow, a request for proposals (RFP) for new financial software will be released. The services of OPT Solutions has been used to assist with this. They will take the bids, arrange for demonstrations and assist in the selection of a vendor. Ms. Huffman offered to forward copies of the RFP to Board members if they wish to see it.
- The relationship between the Cuyahoga County fiscal office and Cuyahoga DD was explained in order to demonstrate why a different system is being used.

5. Announcements

President, Lisa Hunt turned the meeting over to Superintendent & CEO Kelly Petty who gave the following announcements:

- There will be no July meeting. The next meeting will be August 26th. In the current state budget bill, there is no provision to continue meeting virtually beyond June 30th, so our next meeting will be in person at our Donzella Administration Building on Lakeside Ave.
- The proposed state budget currently contains a 2% increase in waiver services in each of the two years of the biennium. There are advocacy efforts to make sure this stays in the current bill.
- There have been no positive cases of COVID-19 among people we serve for 15 days. On a recent call with providers, they indicated that they have not experienced positive cases with their staff. We no longer have to report positive cases of COVID-19 to the state.

6. Discussion Topic

Superintendent & CEO, Kelly A. Petty gave an update on the 2021 Annual Plan. The slides of the presentation are attached to these minutes and are a part of the permanent record of this meeting. Because discussion has already been had about various outcomes already this year, Ms. Petty focused on several areas that have not been specifically shared yet. See the attached presentation slides for objective and outcome information.

7. Status Reports

Race and ethnicity information has been added for about 60% of our people served. The remainder of the data is being collected.

8. New Business

A. Renewal Agreement for Short-Term Admissions to Developmental Centers

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to pay DODD for services provided to individuals served by Cuyahoga DD who are admitted into a DODD Developmental Center, for an amount not to exceed \$800,000 for the period of July 1, 2021 – June 30, 2022; AND authorize the Superintendent to renew a Master Short-Term Admission Agreement with DoDD beginning July 1, 2021 and ending June 30, 2023 to allow for the provision of these services; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

B. Renewal Agreement with Woods Services

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to renew an agreement with Woods Services in Langhorne, Pennsylvania for the period July 1, 2021 through June 30, 2022, whereby Woods Services will provide residential treatment and vocational services to one individual with developmental disabilities for a sum not to exceed \$191,625; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

C. Waste Removal and Recycle Services with Waste Management of Ohio

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to enter into a contract with Waste Management of Ohio, Inc. via the Ohio Schools Council for waste removal and recycle services for the period July 1, 2021 through June 30, 2024, for a sum not to exceed \$118,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Lisa Hunt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

D. Ohio Schools Council Cooperative Purchasing Program

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to participate in the Ohio Schools Council group cooperative purchasing program for the period beginning July 1, 2021 through June 30, 2022, for a fee not to exceed \$650.00; and BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

E. Non-Bargaining Salary Ranges

RESOLVED that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to adopt the non-bargaining salary ranges listed in a document titled "Non-bargaining salary ranges 2021" a copy of which is made a part of the permanent record of this meeting; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Lisa Hunt, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

F. Dispose of Surplus Property

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves and authorizes the Superintendent to declare the items listed in BoardDocs as surplus property that is no longer needed for public use, and to sell, donate, and/or salvage said items in accordance with Ohio Revised Code Section 307.12; and, BE IT FURTHER RESOLVED that the Superintendent is authorized to take any and all actions necessary to carry out these transactions.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

9. Comments from the Floor

Speaker #1:

Lisa Cordero stated that she was motivated to speak when she heard Cindy and Alaina talking about how hard it is to understand all the lingo. Ms. Cordero's daughter is 19 and has a waiver and it has taken a while to figure out everything that is available to her. She is still trying to figure out Medicaid and she is unable to get ABA (Applied Behavioral Analysis) for her. Because she is now an adult, this service is not covered in Ohio. Ms. Cordero wants to know how she can help her daughter, Rose, to get ABA therapy when she ages out of the system. She is concerned about getting denied a third time.

Robert Metitia is managing director and CEO of the *RF Metitia CFO Group* that places executive level financial professionals in social services and not-for-profit agencies. He gave a list of local firms he worked with and stated his experience with Medicaid and waivers. Mr. Metitia addressed the conversation with the first speaker, Ms. Cordero, He suggested reaching out to State Representative, Sandra Williams. She was able to help get things done with managed care companies and address issues quickly. Mr. Metitia has seen advertisements that Cuyahoga DD has been in search of a CFO for some time and he offered his services in the search.

10. Adjourn to Executive Session

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities adjourns to executive session to discuss the disposition of public property.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Time adjourned to executive session: 7:00 pm

11. Reconvene

Time reconvened following executive session: 7:22pm

A. Roll Call

Members present: Allison Frazier, Lisa Hunt, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Member absent: Mozelle Jackson

12. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities adjourns.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Steven Licciardi, Alaina McCruel, Steve Scheidt, Cynthia Schulz

Meeting adjourned at 7:24pm

Next Meeting –August 26, 2021 at 5:30 pm at the Donzella Administration Building, 1275 Lakeside Ave East, Cleveland, OH 44114

Certified by:

Lisa Hunt, President

Mozelle Jackson, Secretary

CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REVENUE & EXPENDITURES - PLANNED AND ACTUAL
FOR THE MONTH OF MAY AND FOR THE YTD PERIOD ENDING 5/31/21

	Current Month Budget	Current Month Actual	Current Month Variance	YTD Budget	YTD Actual	YTD Variance
Cash Balance-Opening:		\$171,499,047			\$164,298,678	
Revenue:						
Property Tax/Levy	0	42,183	42,183	52,500,000	57,393,668	4,893,668
Federal Revenue	1,002,500	1,290,835	288,335	5,612,500	7,414,220	1,801,720
State Revenue	0	0	0	1,446,000	1,359,165	(86,835)
Other Revenue	282,058	244,549	(37,509)	1,549,507	22,054,982	20,505,475
Special 1X Funds						0
Total Revenue	1,284,558	1,577,567	293,009	61,108,007	88,222,035	27,114,028
Expenditures:						
Salaries & Benefits	3,996,873	3,764,043	232,830	21,359,142	20,584,567	774,575
Service Contracts	11,883,034	9,739,167	2,143,867	25,807,410	22,661,701	3,145,709
Operations Contracts	551,459	193,805	357,654	1,714,259	1,491,672	222,587
Other Expenses	827,900	396,282	431,618	5,008,920	3,799,455	1,209,465
Transfer Out: Medicaid Reserve	0	0	0	45,000,000	45,000,000	0
Total Expenditures	17,259,266	14,093,296	3,165,970	98,889,731	93,537,396	5,352,335
Cash Balance-Ending		\$158,983,318			\$158,983,318	




C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

Discussion Topic: Annual Plan Update

Kelly A. Petty, Superintendent & CEO
June 24, 2021

Supporting and empowering people with developmental disabilities
to live, learn, work and play in the community

1



Goal 1: People have access to needed supports.
Objective: Direct financial resources to individuals with developmental disabilities.

Outcome: Expand Family Supports to 250 additional families.

- YTD we've seen a slight *reduction* in actively enrolled families; however, we still expect to achieve this goal by year end
- Perhaps allow people 18+ who live alone to access this funding?

Outcome: Support Administration will authorize \$2 million for "discretionary spending" for direct needs of individuals.


- YTD, approximately \$200,000 has been authorized

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Goal 2: People receive person-centered, quality supports.
Objective: Increase the number of people who are competitively employed.

Outcome: Increase the number of people who are competitively employed from 722 to 875.

- YTD, 77 additional people have become competitively employed (approx. 50% of our goal). We are confident we will achieve the goal by end of year;
- Current labor market and hiring patterns has afforded great opportunities for business engagement;
- Developed modified virtual hiring event concept and a major hiring event is scheduled at Progressive Field on July 26.




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Goal 3: People are supported with innovative solutions and options.
Objective: Promote the use of post-secondary education

Outcome: Increase the number of people enrolled in post-secondary education by 75.

- Recently entered into a no-cost partnership agreement with Tri-C;
- Helps to raise awareness that people with DD CAN and DO attend college;
- Coordinated outreach re: how and when to access accommodations and support available at Tri-C;
- Cross training so our staff and Tri-C staff know how to work together to better support people with DD with their post-secondary needs.



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Goal 4: People recognize and value the Cuyahoga County Board of DD.

Objective: Be a driver of change at the local and state levels.

Outcome:help remove significant barriers....including strategies to address the shortage of direct support professionals and low rate of pay.

- Efforts underway include:
 - Advocacy at state level for waiver rate increase;
 - Board inservice presentation re: waiver rates;
 - Exploration of many ideas to help with DSP recruitment and retention at the state and local level, including marketing ideas/distribution of information, help with connecting families and agencies to independent providers, funding for other incentives/initiatives.