



Organizational Board Meeting Thursday, January 28, 2021

Virtual internet meeting via Zoom – 5:30 pm

1. Opening

A. Convene

Meeting called to order by President, Lisa Hunt at 5:34 pm.

B. Roll Call

Members present: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held December 17, 2020, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

3. Election of President pro tempore

RESOLVED, that Steven Licciardi be and is hereby named President Pro Tempore of the 2021 Cuyahoga County Board of Developmental Disabilities for the purpose of convening the 2021 Board and conducting the election of officers.

Motion by Cynthia Schulz, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

4. 2020 Board Adjourns "sine die"

RESOLVED, that the 2020 Cuyahoga County Board of Developmental Disabilities is adjourned hereby sine die.

Motion by Mozelle Jackson, second by Lisa Hunt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

5. Organization of the 2021 Board

A. 2021 Board Convenes

President pro tempore, Steven Licciardi calls the meeting to order.

B. Roll Call

Members present: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

C. Nomination and Election of Officers

RESOLVED, that the persons named below be elected to the office set opposite their name to serve until the Organizational Meeting of the Cuyahoga County Board of Developmental Disabilities in January of 2021, or until their successors have been elected and qualified.

President: Lisa Hunt
Vice President: Cynthia Schulz
Secretary: Mozelle Jackson

Motion by Steven Licciardi, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

D. Adoption of Governing Rules and Regulations - 2021 Cuyahoga DD Policy Manual

RESOLVED, that the governing rules and regulations set forth in the Cuyahoga County Board of Developmental Disabilities Policy Manual dated January 28, 2021, a copy of which is made a part of the permanent record of this meeting, are hereby adopted for the period beginning January 28, 2021, to and including the date of the next Organizational Meeting of the Cuyahoga County Board of Developmental Disabilities.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

E. Adoption of the 2021 Board Meeting Schedule

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and adopts the proposed 2021 Board Meeting Schedule which is attached to and made a part of the permanent record of this meeting, setting the date, time and location of all regularly scheduled meetings of the Board in the year 2021.

Motion by Steve Scheidt, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

6. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts one monetary donation of \$10.00 and one donation of unspecified value.

Motion by Allison Frazier, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

7. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending December 31, 2020, be accepted and filed for audit; the

payment of vouchers for the period December 1, 2020 to December 31, 2020 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Lisa Hunt, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

8. Announcements

Board President, Lisa Hunt turned the meeting over to Superintendent, Kelly A. Petty who gave the following announcements:

- There have been 430 people receiving supports who tested positive for the COVID-19 virus. There have been 115 hospitalizations and 11 COVID-19 related deaths.
- Vaccines are becoming available for priority group 1A (people who live in congregate settings) and group 1B, both of which have large numbers of people served by Cuyahoga DD.
- Amber Gibbs, Chief Administrative Services Officer gave the Board an update about vaccine activity. Cuyahoga DD serves about 2,100 people in group 1A. Providers have done an outstanding job in getting people vaccinated. Our Provider Support department has done a lot of work coordinating those efforts. About 1,500 people in this group have already been vaccinated. We are working with the Cuyahoga County Board of Health, the Cleveland City Department of Health and University Hospitals to roll out vaccines to the 1B group. Notice was just given to Support Administrators to begin scheduling vaccinations for people in this group. There will be two clinics with University Hospitals (2/6 and 2/13) to vaccinate a total of about 1,800 people. There are about 2,500 people served on the 1B list. After the clinics, it will be determined whether more vaccines are needed. Board staff will volunteer to run these clinics.
- A new video showcasing The Employment Collaborate of Cuyahoga County was shown. Chief Operations Officer, Jacquie Kasprisin explained that this video will be used as a tool with area businesses to show them how they can benefit from partnering with the collaborative. The 3 ½ minute video is narrated by Jared Daly, Regional Coordinator of Workforce Development and features various employers who have had success hiring people with developmental disabilities through the collaborative. A second video was produced which gives the perspective persons with developmental disabilities.

9. Status Reports

There were no significant changes in the status reports.

10. New Business

A. Payment of Annual Ohio Association of County Boards (OACB) Membership Dues

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to pay the Ohio Association of County Boards a sum not to exceed \$92,700.00 in general membership dues for the year 2021; and,
BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

B. 2021 Payments to SAW, Inc. and VGS for Carryover Staff Wage Advancement

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to make payments to SAW, Inc. and Vocational Guidance Services as

part of the Wage Advancement Program for 2021 as described in the agenda in an amount not to exceed \$1,000,000.00; and,
BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

C. Security Guard Services

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with T.D. Security Ltd., of Cleveland, Ohio to provide security guard services for three Cuyahoga DD administrative buildings for the period March 1, 2021 through February 29, 2024, for a sum not to exceed \$400,113.88; and,
BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

D. Sale of Brooklyn Property

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby the sale of the specified portion of the property located at 10991 Memphis Avenue, Brooklyn, Ohio to Cleveland American Land LLC and Holdings Cleveland American Land, LLC for the purchase price of \$76,000; and,
BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

11. Comments from the Floor

Sandy Donahoe was recognized for public comments. Her daughter is served by Cuyahoga DD and she was encouraged to hear that vaccine clinics at University Hospitals are scheduled. Ms. Donahoe asked if information was available about whether the vaccines come from Pfizer or Moderna. Amber Gibbs responded that she should receive that information Monday or Tuesday of next week. If the vaccine type that is received is not appropriate for her daughter's age, Ms. Gibbs will work with Ms. Donahoe to find another provider.

12. Executive Session

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns to Executive Session to discuss the disposition of public property.

Motion by Lisa Hunt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Time adjourned to executive session: 6:26 pm

13. Reconvene

Time reconvened following executive session: 7:03 pm

A. Roll Call

Members present: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

14. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Meeting adjourned at 7:04 pm

Next Meeting - February 25, 2021 at 5:30 pm via virtual internet meeting. Zoom meeting link will be shared on the Cuyahoga DD website, cuyahogabdd.org, at least three days prior to the meeting date.

Certified by:

Lisa Hunt
Lisa Hunt, President

Mozelle Jackson
Mozelle Jackson, Secretary