

Compliance Summary Report

Compliance Summary Report of Kristina j Potonic - CUYA - 2023

County Name: CUYA

Reviewer: Jasmine Perry

Facility:

Lead Reviewer:

Review Type: Regular

Group Manager: Jennifer Krzynowek

Review Date: 10/11/2023

Onsite Review

Cite #1

Question	Explanation
Beginning in 2022, did the provider annually complete: <ul style="list-style-type: none"> • Two hours of training provided by the Department or by an entity using department-provided curriculum • Six hours of training on topics selected by the provider that are relevant to services provided and people served in the areas of components of quality care, positive behavior support, or health and safety? 5123-2-09	At the time of the review, the provider was only able to provide proof of 5 hours of annual training for 2023, which does not meet the requirement of the 8 hours of annual IP training.
Plan of Correction	Status
As of 10/27 I completed the 8 hours of annual training. Moving forward, I will ensure the appropriate training is completed annually.	Approved
On 12/6/23 IP was able to provide her annual training certificate showing she completed IP annual hours on 10/27/23.	

Cite #2

Question	Explanation
Is there evidence that the provider conducted an in-depth review and analysis of MUI trends and patterns during the preceding calendar year, compiled an annual report containing required elements, and submitted it to the County Board for all programs in the county by the deadline? 5123-17-02	At the time of the review, the provider did not provide proof of completed MUI trends and patterns for 2022. The provider shared that the provider was not aware of this requirement. Explanation was provided during the review with the process of completing and submission of this required form.
Plan of Correction	Status
I originally thought it was at year end when I first started. Then forgot. In almost two months it is due. And I will do at the time. I couldn't get a form to submit I now have the email address if it fails	Approved

Compliance Summary Report

Cite #3

Question	Explanation
Does the waiver service delivery documentation for Non-Medical Transportation and routine transportation include the license plate number of the vehicle used to provide service? 5123-9-18; 5123-9-24	At the time of the review, documentation did not have license plate number included for non-medical transportation for ID2 or HPC transportation for ID1
Plan of Correction	Status
As of 10/15 I have changed the form to NMT and HPC. Moving forward I will make sure that they are always included.	Approved

Cite #4

Question	Explanation
Does service delivery documentation include the following elements: <ul style="list-style-type: none"> • Date of service, • Individual's name, • Individual's Medicaid number, • Provider name, • Provider number, • Signature or initials of person delivering the service, • Place of service, and • Group size? 5123-9-06; 5123-9-40; 5123-9-39; 5123-9-20; 5123-9-24	At the time of the review, the provider failed to provide evidence of HPC Transportation delivery documentation that included required elements was maintained for ID1 for any of the months reviewed (July/August/September 2023). Also, the non-medical delivery documentation provided for ID2 did not include all of the required elements.
Plan of Correction	Status
As of 12/10 I will be using HPC transportation sheet, as well MNT will have all required elements. Moving forward I will have appropriate documentation.	Approved

Cite #5

Question	Explanation
Does the waiver service delivery documentation for all waiver codes include the type of service? 5123-9-06; 5123-9-40; 5123-9-37; 5123-9-39; 5123-9-20	At the time of the review, type of service was missing from NMT documentation for ID2. The provider did not provide HPC transportation documentation during the review for ID1.

Compliance Summary Report

Plan of Correction	Status
When starting new documentation will show at top of form the type of service.	Approved

Cite #6

Question	Explanation
Does the waiver service delivery documentation for all waiver billing codes include scope? 5123-9-06; 5123-9-40; 5123-9-39; 5123-9-37	At the time of the review, there were services missing from the HPC documentation sheet as well as no outcome/action steps for ID1. In order to be in compliance with the rule, the provider must have documentation for the Outcomes and Action Steps.
Plan of Correction	Status
As of 12/10 moving forward check ISP for outcome and action steps.	Approved