



Regular Board Meeting

May 22, 2025

**Donzella Administration Building – 1275 Lakeside Avenue E, Cleveland, OH 44114
and broadcasted live via Zoom – 5:30 pm**

1. Opening

A. Convene

The organizational meeting was called to order by President, Steve Scheidt at 5:29pm.

B. Roll Call

Members present: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Members absent: Lisa Hunt

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held April 24, 2025, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Cynthia Schulz, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

3. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts seven equipment donations of unspecified value to the OT/PT Lending Library.

Motion by Cynthia Schulz, second by Sara Steimle.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

4. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending April 30, 2025, be accepted and filed for audit; the payment of vouchers for the period April 1, 2025 to April 30, 2025 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Alaina McCruel, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs gave a summary of the financial statements noting significant variances. We opened April with a cash balance of \$163,550,852. Our total revenues were \$4,025,486, and our expenditures were \$24,359,333 For a cash balance ending of \$143,217,005.

Our total revenues are underbudget by 3% for the month which was the result of various factors such as lower than expected local/levy revenue and targeted case management issues.

Our total expenditures are underbudget by 4% for the month, but we expect that to even out, especially with the new bargaining unit agreement being brought forth and the resulting salary increases that will be implemented.

Mozelle Jackson asked for clarification on the local/levy revenue payments. Superintendent Gibbs explained that those payments occur twice a year and the next payment is expected in October or November. She also explained that the amount we get is hard to predict.

Lisa Hunt asked for clarification on the capped amounts of our capital reserve and our Medicaid reserve. Superintendent Gibbs explained that capital reserve is capped at \$6 million and Medicaid reserve is capped at \$45 million.

5. Announcements

President, Steve Scheidt turned the meeting over to Superintendent, Dr. Amber Gibbs who gave the following announcements:

- The Annual Legislative Breakfast was held on May 2 and was attended by several state legislators, providers, Cuyahoga DD's Good Life Ambassadors and Leadership Council members. It was an informal gathering to discuss issues impacting the DD community and to thank the legislators for their ongoing support.
- Cuyahoga DD's Annual All-Staff Meeting was held on May 6 at the I-X Center. The keynote speaker was Minaa B., a licensed mental health professional, author and podcaster who spoke about mindfulness, avoiding burnout and self-care. The event highlight was the staff awards that acknowledge Cuyahoga DD staff contributions throughout the year.
- Cuyahoga DD participated in the OACB Spring Conference with some staff members giving presentations at the conference. The event is a nice opportunity for networking with other state-wide County Board staff members.
- The Cuyahoga DD Hall of Fame event took place on May 15 at Cleveland Metroparks Zoo. Former OACB Trustee and Board president Steven Licciardi and former Superintendent Kelly Petty were officially inducted into the Hall of Fame. A ribbon cutting ceremony was also held at the new Calming Cove which was created through Cleveland Metroparks Zoo's ongoing partnership with Cuyahoga DD.

6. Discussion Topic

Presentation: Cleveland Clinic Social Stories Collaboration - Janice Abram, Assistive Technology Speech Language Pathology Manager and Ali Rivera, Speech-Language Pathologist

A social story is a simple story that helps people with developmental differences understand a new situation, behavior or concept. When individuals know what to expect, it's easier for them to remain calm and

respond appropriately. Cuyahoga DD is collaborating with Cleveland Clinic Children's Hospital to produce animated videos of social stories that prepare individuals for, and hopefully curb anxiety of, upcoming medical tests or procedures

Presentation slides are attached to these minutes.

7. Status Reports

Superintendent Gibbs noted that there were not any significant changes to the Status Report. She reminded the Board that the upcoming MUI rule change taking effect in July will affect Cuyahoga DD's MUI Status Report. If the Board has any specific feedback on what data they want the report to include, please let Dr. Gibbs or Mary Golier know. All reports are included with the meeting slides that are attached to these minutes.

8. New Business

A. Renewal Agreement for Short - Term Admissions to Developmental Centers

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to pay the Ohio Department of Developmental Disabilities (DoDD) for services provided to individuals served by the Cuyahoga County Board of Developmental Disabilities who are admitted into a DODD Developmental Center, for an amount not to exceed \$1,100,000 for the period of July 1, 2025 – June 30, 2026. There is a Master Short-Term Admission Agreement with DoDD beginning July 1, 2025 and ending June 30, 2027 to allow for the provision of these services; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that this is a standard item. Cuyahoga DD only uses developmental centers when absolutely necessary, for individuals who need stabilization and can't be served in the community. The requested amount is a decrease from the last request period and is more typically aligned with what we spend on developmental centers.

B. ADAMHS Board - Youth Shared Cost

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with the Alcohol, Drug Addiction & Mental Health Services (ADAMHS) Board of Cuyahoga County for the period June 1, 2025 through May 31, 2027 for the funding of shared placement services at an amount not to exceed \$200,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that when children are eligible for both Cuyahoga DD and ADAMHS services, they can enter into an agreement with ADAMHS, then we will pay back a portion of the cost of those services.

C. Locally Funded Transportation Agreement

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter a renewal contract for the provision of transportation services with the providers listed in the attached document titled “Locally Funded Transportation Agreement Attachment” for the period July 1, 2025 through June 30, 2026, for a sum not to exceed \$155,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Mozelle Jackson, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that this item allows Cuyahoga DD to use local dollars to pay for non-medical transportation for individuals who are not on the waiver or who can’t get transportation through the waiver. This is considered safety net transportation.

D. Annual Licensing Agreement for Oracle Software

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to renew software licensing for Oracle through Creal Consulting, of Bethesda, Maryland, for the period June 1, 2025, through May 31, 2028, at a cost not to exceed \$109,000 per year; and,

BE IT FURTHER RESOLVED that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs provided the context that we are only continuing a relationship with Creal for licensing as they are the cheapest vendor for Oracle licenses. Technical support is being provided by a different vendor who was approved by the Board last month.

E. Collective Bargaining Agreement with the Service Employees International Union District 1199

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to approve Collective Bargaining Agreement with Services Employees International Union District 1199; WV/KY/OH, the Healthcare and Social Service Union: Services and Support Administration for the period April 7, 2025 - December 31, 2027; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out this transaction.

Motion by Mozelle Jackson, second by Sara Steimle.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that after several months of negotiations a vote to approve the bargaining unit agreement has been brought before the Board. Following the Board's vote it will go to the County Council for approval. We hope to get approval sometime in July, depending on the County's schedule.

9. Comments from the Floor

Larry Rodriguez, a member of Cuyahoga DD's community, spoke on the topic of Support Administration.

10. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Time adjourned: 6:16pm

Next Meeting – July 24, 2025 at 5:30 pm, Donzella Administration Building, 1275 Lakeside Ave E, Cleveland, OH 44114 and broadcast via Zoom. Zoom link will be shared on the Cuyahoga DD website at cuyahogadd.org at least three days prior to the meeting.

Certified by:

Stephen Scheidt, President

Mozelle Jackson, Secretary