



Regular Board Meeting February 22, 2024

**Donzella Administration Building – 1275 Lakeside Avenue E, Cleveland, OH 44114
and broadcasted live via Zoom – 5:30 pm**

1. Regular Meeting Opening

A. Convene

The meeting was called to order by President, Stephen Scheidt at 5:30pm.

B. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Stephen Scheidt

Member absent: Cynthia Schulz

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held January 25, 2024, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Lisa Hunt, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

3. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts two monetary donations totaling \$450.00 and an equipment donation.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

4. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending January 31, 2024, be accepted and filed for audit; the payment of vouchers for the period January 1, 2024, to January 31, 2024 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Superintendent, Dr. Amber Gibbs gave a summary report of the financial statements.

Motion by Steven Licciardi, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

5. Announcements

President, Stephen Scheidt turned the meeting over to Superintendent, Dr. Amber Gibbs who gave the following announcements:

- Dr. Terrence Ryan, past Superintendent of Cuyahoga DD passed away after an extended illness. He was surrounded by his family and he will be sadly missed by all who knew him. Dr. Ryan dedicated 35 years of service to Cuyahoga DD and was Superintendent for 11 years up to his retirement in 2013. Terry was a fierce advocate for people with developmental disabilities and pushed for new ideas to improve peoples' lives.
- Director of Communications, Elizabeth Day shared information about activities being planned in March for Developmental Disabilities month.
 - We have a number of community partnerships including the Cleveland Monsters. We purchased 189 tickets for their March 18th sensory-friendly game. Our Mobile Sensory Vehicle will be there and our Community Development staff will train their guest services supervisors on how to support people with disabilities and those who have sensory needs for that game, and for future games and events at Rocket Mortgage Field House.
 - We are also partnering with the National Wrestling Association. We had a successful event with them in February, so in March, we are supplying 50 tickets for an event on March 15.
 - We will be announcing the recipients of our Community Development grant awards. This year, we have allocated \$202,000 to award to arts and culture and recreation/leisure organizations, and libraries to make their physical spaces more inclusive and accessible.
 - There will be a four page insert in Cleveland Magazine. Board Members received a copy at the meeting. This is distributed to 30,000 homes. The cover features Mike Renzenbrink, a person served by Cuyahoga DD who participated in our volunteer day in 2022 at the men's shelter. He had such a good experience, that he started volunteering there weekly. Also featured in the insert is information about our 2024 Family Fun Fairs and tiny homes which will launch later this year.
 - We have a segment on "We the People" on WKYC Channel 3. It will air on March 16th. The topic is our equipment Lending Library.
 - We will have a spot on New Day Cleveland at Fox 8. The timing and topic for this segment is still to be determined.
 - Other efforts: we are trying to get an in-depth article in Crain's. We have pitched a four-part series on "live, learn, work and play" to several media outlets. A project is being worked on at Ideastream about the CSU RISE program and they have also shown an interest in our forensics program which serves individuals involved in the criminal justice system.
 - We have identified underserved communities and published articles targeted at those areas. Publications include the Euclid Heights and Lakewood Observers, and Cleveland Press.
 - Radio advertising include Ideastream, 93.1, Q104, 98.5 WNCX, Sports Radio 92.3 and Cleveland's Star 102.
 - We also have billboards and RTA advertising: 17 bus exteriors, 17 bus interiors, 8 billboards that have been strategically placed in the identified underserved zip codes.
 - Partnered with K & D which is the management company of Terminal tower. Last year, the tower was lit in our corporate color of "plumberry." This year, that will take place on March 12th.
 - Advocacy events: March 1st Advocacy Breakfast with legislators at the Holiday Inn in Independence; March 12th Advocacy Day at the Statehouse in Columbus.
- Our Good Life Ambassadors recently presented at Constellation Schools. The visit was featured on Spectrum News 1.

- An Employment Collaborative hiring event was held today and focused on employers in the travel/hospitality industry. This was held at the Huntington Convention Center in Cleveland and was praised by employers as a model event.
- On February 24th, the Cleveland Orchestra will be hosting their second sensory-friendly program. Our staff will be on site to assist with special activities and to support attendees.
- We were recently awarded a grant to support survivors of human trafficking.
- On March 15th, we will host a basketball game featuring the Cuyahoga County Rockets team who will challenge the Cuyahoga DD staff (The Tigers). This will partly benefit the Harvest for Hunger fundraiser as well as support the Rockets team for travel expenses.
- OACB (The Ohio Association of County Boards) will be starting their Strategic Planning Process. They will be holding focus groups and will reach out to county boards, and other stakeholders.
- Dr. Gibbs recognized Franklin J. Hickman for his many years of service in representing and advocating for the DD community as an attorney for five decades. Dr. Gibbs read a resolution of commendation and presented Mr. Hickam with a plaque from the Board. Frank thanked the Board, Amber and others at Cuyahoga DD.

6. Discussion Topic

Cuyahoga DD Health Services - Presented by Tamara Lentini, MSN, RN, Health Services Manager. Tamara gave the board information about the services provided by Cuyahoga DD to help ensure the people served are living the healthiest lives possible. The purpose of the Health Services Department is to promote wellness by providing care coordination to individuals with DD and their support system. Presentation slides are attached to these minutes.

7. Status Reports

8. New Business

A. Family Transportation Agreements

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities, acting also as Ethics Council, approves hereby and authorizes the Superintendent to enter into a renewal contract with the providers listed in a document titled "Family Transport Agreement Attachment A" for the period April 1, 2024 through March 31, 2025, for a sum not to exceed \$28,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

B. Uniformed Unarmed Security Guard Services

RESOLVED that the Cuyahoga County Board of Developmental Disabilities approves and hereby authorizes the Superintendent to exercise a four month extension with TD Security LTD, Inc. of Cleveland, Ohio for Uniformed Unarmed Security Guard Services for the period of March 1, 2024 to June 30, 2024 not to exceed a sum of \$25,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Lisa Hunt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

C. Sale of Euclid Property

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby the sale of the property located at 1490 East 191st Street, Euclid, Ohio to Dory Power, LLC, for the purchase price of \$725,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Alaina McCruel.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

9. Comments from the Floor

There were no public comments.

10. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Mozelle Jackson, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Alaina McCruel, Steve Scheidt

The meeting was adjourned at 6:40pm.

Next Meeting - March 28, 2024 at 5:30 pm, Donzella Administration Building, 1275 Lakeside Ave E, Cleveland, OH 44114 and broadcast via Zoom. Zoom link will be shared on the Cuyahoga DD website at cuyahogadd.org at least three days prior to the meeting.

Certified by:

Stephen Scheidt, President



Mozelle Jackson, Secretary



C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

**Regular Board Meeting
February 22, 2024**

M. A. Donzella Administration Building and via Zoom

Stephen Scheidt, Board President

Allison Frazier, Board Vice President

Mozelle Jackson, Board Secretary

Board Members: **Lisa Hunt, Steven Licciardi, Alaina McCruel, Cynthia Vrsansky Schulz**

Supporting and empowering people with developmental disabilities to live, learn, work and play in the community

GENERAL FUND STATEMENT (CASH BASIS)
 GENERAL OPERATING FUND
 YTD THROUGH Jan-24

	<u>MONTH</u>	<u>YTD</u>
Cash Balance - Opening	\$154,223,573	\$154,223,573
Revenues:		
Local/Levy Revenue	\$11,979	\$11,979
Federal Revenue	\$7,374	\$7,374
State Revenue	-	-
Other Revenue	\$4,936,686	\$4,936,686
Total Revenues	\$4,956,039	\$4,956,039
Expenditures:		
Salaries & Benefits	\$4,515,587	\$4,515,587
Program Expenses	\$14,324,921	\$14,324,921
Administrative Expenses	\$790,331	\$790,331
Total Expenditures	\$19,630,839	\$19,630,839
Cash Balance - Ending	\$139,548,773	\$139,548,773
Balance of Capital Reserve	\$6,000,000	\$6,000,000
Balance of Medicaid Reserve	\$45,000,000	\$45,000,000
Cash Balance of All Funds	\$190,548,773	\$190,548,773



STATEMENT OF REVENUE - PLANNED AND ACTUAL
GENERAL OPERATING FUND
FOR THE MONTH OF Jan-24 AND FOR THE YTD PERIOD ENDING Jan-24

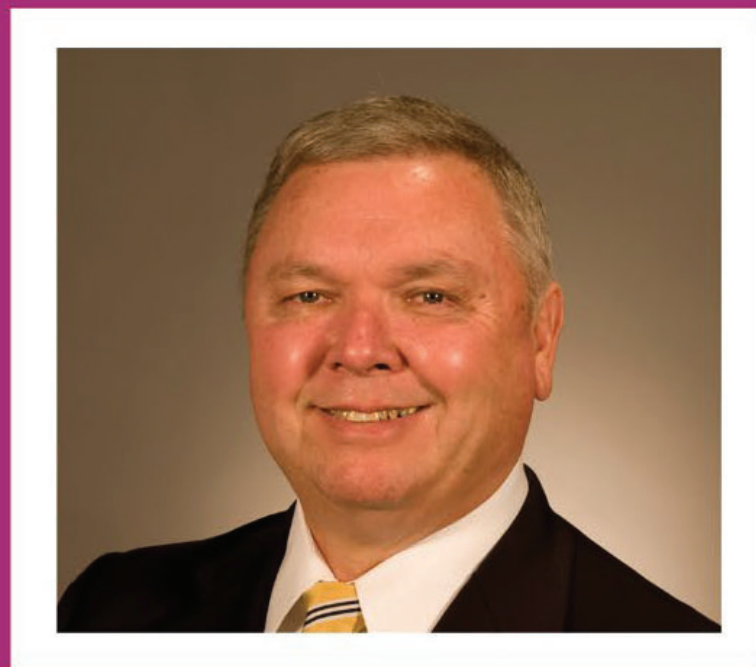
	Annual Budget	Current Month	YTD Actual	YTD Budget	YTD Var	YTD Var %
LOCAL/LEVY REVENUE:	\$110,000,000	\$11,979	\$11,979	\$0	\$11,979	n/a
FEDERAL REVENUE:						
Targeted Case Management	\$9,600,000	\$0	\$0	\$768,000	(\$768,000)	(100%)
Medicaid Administrative Claiming	\$4,000,000	\$0	\$0	\$0	\$0	0%
Title XX	\$865,000	\$0	\$0	\$0	\$0	0%
Medicaid ICF	\$1,396,000	\$0	\$0	\$118,240	(\$118,240)	(100%)
OOD Voc Rehab Contract	\$425,000	\$0	\$0	\$35,417	(\$35,417)	(100%)
Medicaid Waiver Billing	\$0	\$7,374	\$7,374	\$0	\$7,374	n/a
Total Federal Revenue	\$16,286,000	\$7,374	\$7,374	\$921,657	(\$914,283)	(99%)
STATE REVENUE:						
State Capital Assisted Housing Funds	\$1,000,000	\$0	\$0	\$0	\$0	0%
Total State Revenue	\$1,000,000	\$0	\$0	\$0	\$0	0%
OTHER REVENUE:						
Cost Reporting Settlements	\$9,100,000	\$4,687,308	\$4,687,308	\$4,500,000	\$187,308	4%
Sales of Surplus Equipment	\$2,575,000	\$0	\$0	\$0	\$0	0%
Employee Share Health Insurance Reimbursement	\$1,617,800	\$191,857	\$191,857	\$184,800	\$7,057	4%
Rent - Building & Vehicle	\$1,091,523	\$26,210	\$26,210	\$90,960	(\$64,750)	(71%)
Waiver Match Reimbursement	\$450,000	\$0	\$0	\$0	\$0	0%
Community Partner Reimbursement	\$347,800	\$2,903	\$2,903	\$1,466	\$1,437	98%
Other Revenues	\$135,000	\$28,008	\$28,008	\$11,250	\$16,758	146%
Rent - Group Home	\$180,000	\$0	\$0	\$0	\$0	0%
Private Donations & Memorials	\$0	\$400	\$400	\$0	\$400	n/a
Grants	\$0	\$0	\$0	\$0	\$0	0%
Total Other Revenue	\$15,476,923	\$4,936,686	\$4,936,686	\$4,788,476	\$148,210	3%
TOTAL REVENUE	\$142,762,923	\$4,956,039	\$4,956,039	\$5,710,133	(\$754,094)	(13%)



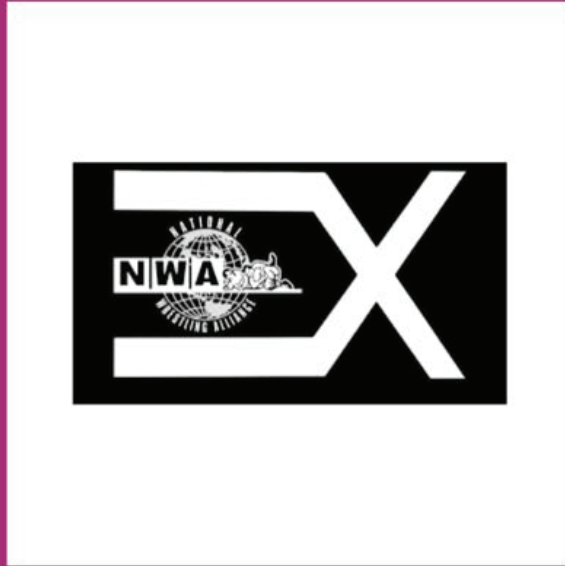
STATEMENT OF EXPENDITURES - PLANNED AND ACTUAL
GENERAL OPERATING FUND
FOR THE MONTH OF Jan-24 AND FOR THE YTD PERIOD ENDING Jan-24

	Annual Budget	Current Month	YTD Actual	YTD Budget	YTD Variance	YTD Var %
Salaries & Benefits:						
Salaries and Wages	\$38,374,785	\$3,065,061	\$3,065,061	\$2,951,907	(\$113,154)	(4%)
Employee Benefits	\$18,595,031	\$1,450,526	\$1,450,526	\$1,477,584	\$27,058	2%
Total Salaries & Benefits	\$56,969,816	\$4,515,587	\$4,515,587	\$4,429,491	(\$86,096)	(2%)
Program Expenditures:						
Waiver Match Obligation	\$63,592,924	\$13,622,597	\$13,622,597	\$13,650,000	\$27,403	0%
Locally Funded Contracts	\$8,024,325	\$312,846	\$312,846	\$931,512	\$618,666	66%
Family Supports	\$7,400,000	\$29,665	\$29,665	\$10,000	(\$19,665)	(197%)
Other Locally Funded Expenditures	\$1,950,000	\$59,645	\$59,645	\$109,749	\$50,104	46%
Residential Services & Contracts	\$5,948,000	\$264,319	\$264,319	\$452,874	\$188,555	42%
Program Services & Supplies	\$265,350	\$35,849	\$35,849	\$43,488	\$7,639	18%
Total Program Expenditures	\$87,180,599	\$14,324,921	\$14,324,921	\$15,197,623	\$872,702	6%
Administrative Expenditures:						
Buildings & Grounds Contracts & Services	\$2,903,479	\$93,227	\$93,227	\$243,446	\$150,219	62%
Administrative Contracts	\$2,082,200	\$49,092	\$49,092	\$123,352	\$74,260	60%
Cuyahoga County Treasurer's Fees	\$3,012,000	\$0	\$0	\$0	\$0	0%
Property and Equipment	\$1,754,694	\$30,193	\$30,193	\$77,979	\$47,786	61%
Technology Contracts & Services	\$1,984,743	\$304,746	\$304,746	\$241,035	(\$63,711)	(26%)
Business Services and Supplies	\$1,056,650	\$295,684	\$295,684	\$64,883	(\$230,801)	(356%)
Staffing Expenditures	\$1,007,865	\$16,949	\$16,949	\$82,776	\$65,827	80%
Miscellaneous Expenses	\$166,760	\$440	\$440	\$1,635	\$1,195	73%
Total Administrative Expenditures	\$13,968,391	\$790,331	\$790,331	\$835,106	\$44,775	5%
TOTAL EXPENDITURES	\$158,118,806	\$19,630,839	\$19,630,839	\$20,462,220	\$831,381	4%





Remembering Dr. Terrence M. Ryan





DD Awareness Month Community Partnerships

DD Awareness Month Media Partnerships



CUYAHOGA COUNTY
Board of Developmental Disabilities



 CUYAHOGA COUNTY
Board of Developmental Disabilities

FEATURING
**MIKE
RENZENBRINK**

+

- Building Connections
- Making A Difference
- Big Opportunities

Cuyahoga DD connects individuals with developmental disabilities and their families with resources to help them live their **best** lives.

Making Meaningful Connections

SPECIAL PROMOTIONAL SECTION



CUYAHOGA COUNTY
Board of Developmental Disabilities

DD Awareness Month Media Partnerships



ideastream
public media



98.5 **WNCX**
Cleveland's Classic Rock

SPORTS RADIO
THE 92.3
FAN
CLEVELAND

Cleveland's
star 102



CUYAHOGA COUNTY
Board of Developmental Disabilities

DD Awareness Month Radio Advertising

**Empowering people to
live their best lives**



C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

Learn more at CuyahogaBDD.org



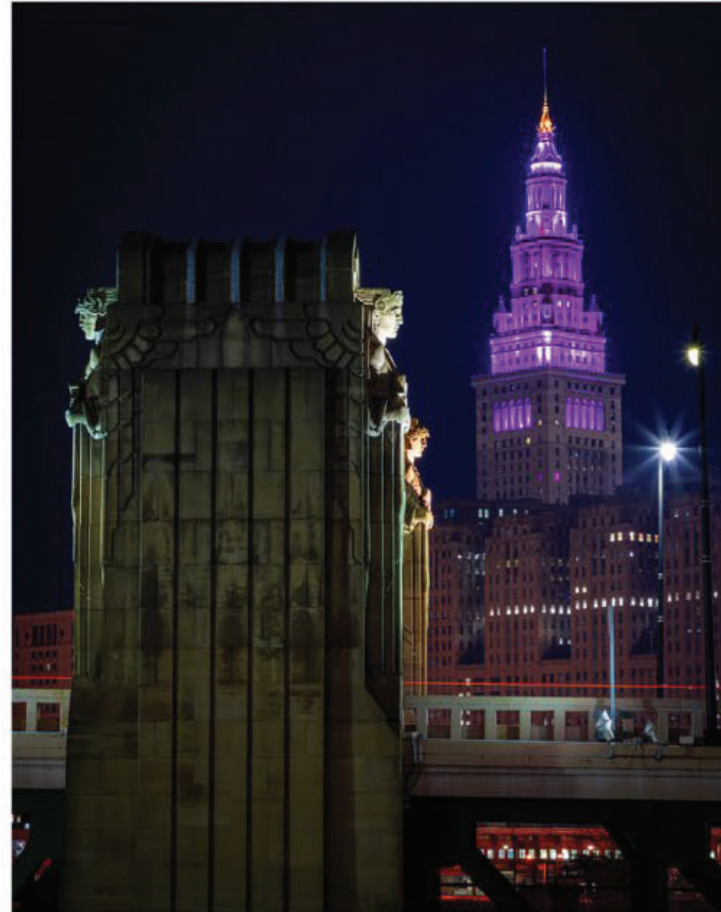
C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

DD Awareness Month
Outdoor Advertising

DD Awareness Month Social Media Partnership



CUYAHOGA COUNTY
Board of Developmental Disabilities



DD Awareness Month Advocacy Events



CUYAHOGA COUNTY
Board of Developmental Disabilities





2.9.24

Good Life Ambassadors Presentation
at Constellation Schools Featured on
Spectrum News 1



2.22.24

Cuyahoga DD Partners with
Travel/Hospitality Employers on
Hiring Event

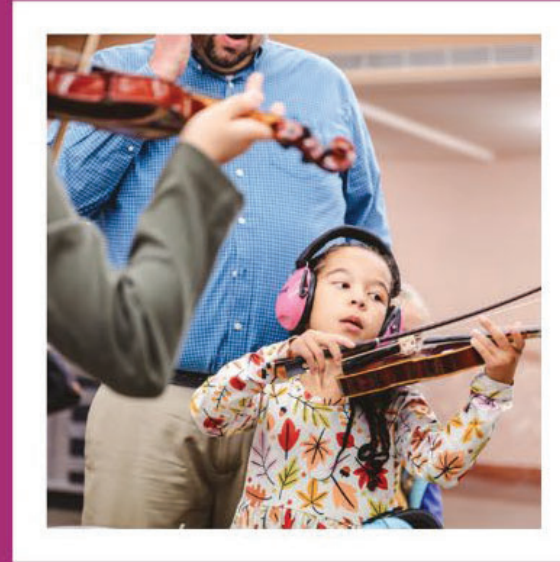


Photo Credit: Esterly Photography



CUYAHOGA COUNTY
Board of Developmental Disabilities

2.24.24

Cleveland Orchestra to Host
2nd Sensory-Friendly Program



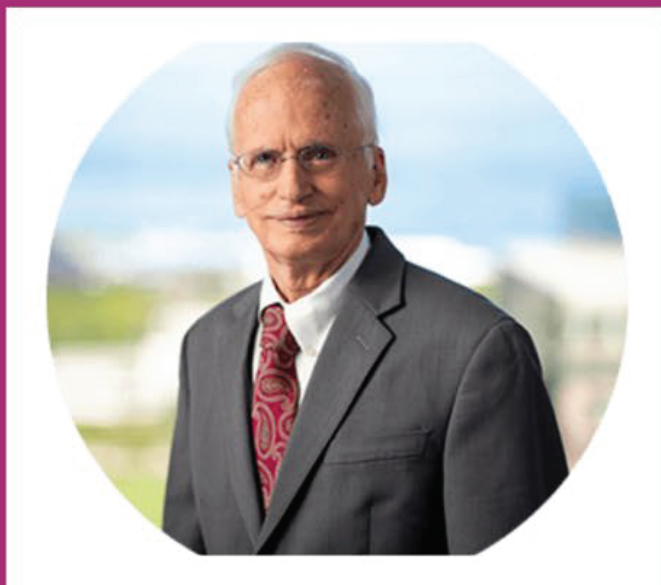
Cuyahoga DD Awarded Grant to Support Survivors of Human Trafficking



3.15.24 Cuyahoga County
Rockets vs. Cuyahoga DD Tigers
(Harvest for Hunger Fundraiser)



OACB Strategic Planning Process Begins



Recognizing Franklin J. Hickman



C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

Discussion Topic

February 22, 2024

*Health Services Department:
How we Serve the Agency*

Tamara Lentini, MSN, RM – Health Services Manager

Supporting and empowering people with developmental disabilities to live, learn, work and play in the community

Health Services Department

- Promote Wellness by Providing Care Coordination to Individuals with Developmental Disabilities and their Support System.



The Health Services Department



Health Services Coordinators

Registered Nurses

6 Full Time, 2 Part Time



Community Health Services Liaison



Administrative Assistant –
Behavior and Health

Scheduler at Metro Dental



Quality Assurance Reviews

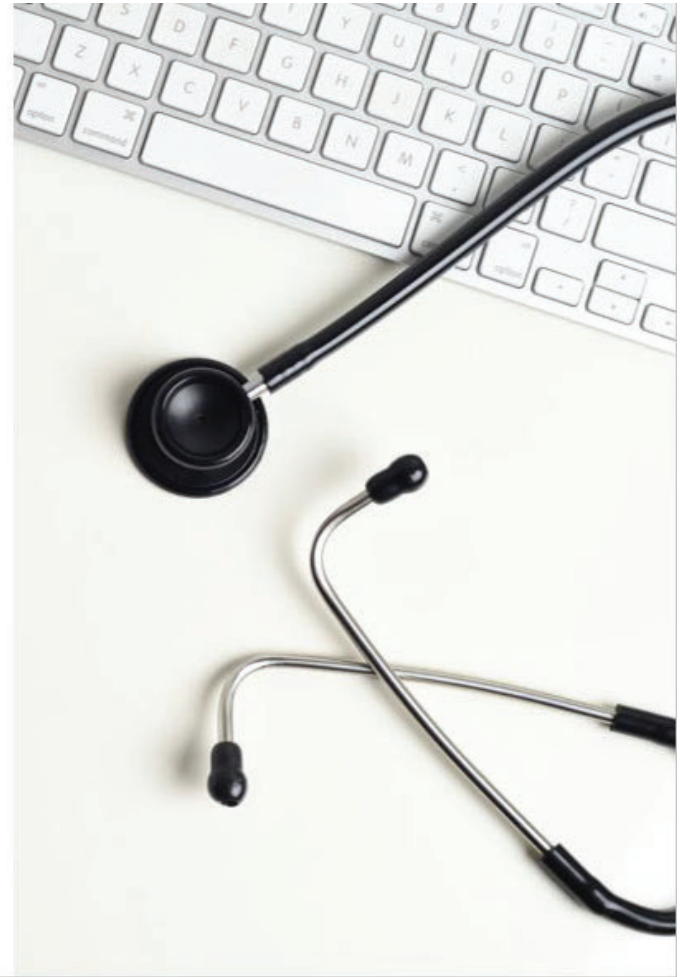
- A nursing assessment:
 - Completed by RN
 - Additional certification as QA RN through DODD
 - Three-year cycle
- 2023: 172 settings completed (414 individuals)
 - 2021-2023 558 settings completed



Referrals

2023: 505 referrals

- Nursing Task Inventory
- Self-Administration Assessments
- ISP language assistance for SAs
- Placement Referrals
- Discharge planning
- Complex medical appointments
- Resource location
- General questions about health, wellness, medications, and anything else needed



Agency-Wide Teamwork

Intensive Services Team

- 2023: 40 children served

Eligibilities

- 2023: 49 Determination assists

Guardianship Reviews

- 2023: 22 reviews

MUIs

- 2023: 72 assists provided



Education

- 2023: 369 people trained
 - New Employees
 - Support Administrators
 - Medicaid Certification for Providers
 - Medication Re-Certification for Independent Providers
 - Continuing Education for Nurses
 - RN Train-the-Trainer (DoDD class)
 - As needed training for providers
 - As needed trainings for Departments within Agency



Impact and Influence

- Intra-Agency
- Inter-Agency
- Statewide



Community Health Services Liaison



Close relationship with
Metro Health Comp
Care Clinic



2023: 1,047
Interactions



Dental Scheduling

- New Position November 2023
 - Monitor Cuyahoga DD individuals on Waiting List
 - Assist with contact and scheduling
 - Exceptional new resource



Resource



- For Cuyahoga DD Staff
- For individuals, Families, and Caregivers
- For Providers
- For other DD Nurses across the state of Ohio.

