



Regular Board Meeting Thursday, March 25, 2021

Virtual internet meeting via Zoom – 5:30 pm

1. Opening

A. Convene

The meeting was called to order by President, Lisa Hunt at 5:32 pm.

B. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held February 25, 2021, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Cynthia Schulz, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Steven Licciardi, Steve Scheidt

3. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts two donations of unspecified value.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

4. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the final year-to-date period ending December 31, 2020 and the year-to-date period ending February 28, 2021, be accepted and filed for audit; the payment of vouchers for the period February 1, 2021 to February 28, 2021 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Steve Scheidt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Gina Huffman, Division Manager of Business Operations gave an overview of the housing budget. A chart showing these amounts is attached to these minutes as a part of the permanent record of this meeting.

5. Announcements

President, Lisa Hunt turned the meeting over to Superintendent & CEO Kelly Petty who gave the following announcements:

- The \$45 million reserve fund that was approved by the Board in February was approved and established by Cuyahoga County Council.
- This past Sunday there was a kick off event on Puritas Avenue on the west side of Cleveland for a mural project sponsored by the Upside of Downs. Cuyahoga DD as well as other organizations sponsored this mural which will be called *More Alike than Different*. It is scheduled to be completed by October 12th of this year which is Down Syndrome day in the City of Cleveland.
- Cuyahoga County and the individuals served at the East Cleveland adult facility have been notified of our intention to not re-open that building. It has been operated by SAW since last January, and then closed as part of the stay at home order. We have been in discussion regarding putting this building up for sale.
- Covid 19 update: There have been only 17 new positive cases since the last Board meeting. Zero cases in the past week. Total cases = 477. Several very successful vaccine clinics were held and everyone has received their second doses. Anyone desiring to receive their vaccine are being referred to community resources. We plan to partner again with the boards of health for future vaccine efforts for individuals and associated staff.
- State budget update: There is a proposal for a 5% rate increase for all waiver services. This would be 5% in each biennium for a total of 10%. It is too early to tell if this will receive the necessary support to pass.
- In the America's Rescue Act which was signed several weeks ago, it contains funding for home and community based service waivers. For Ohio, this would mean an additional 10% in federal funding. This would be on top of what the federal government already supplies in matching funds. The condition is that these funds enhance and/or improve waiver services. It is believed that there will be a state-wide plan for these funds rather than being disbursed to all 88 counties.
- Superintendent Petty asked Chief Clinical Officer, Dr. Rick Cirillo to give an update on training that is being provided to the Cleveland Police Department regarding autism. Dr. Cirillo explained that beginning in 2015 when a consent decree by the Department of Justice was issued, the department was required to improve their response to people who have crisis in mental health. Over the last year and a half, Dr. Cirillo's staff have been working on a mandatory in-service training for the Cleveland Police Department who employs about 1,600 officers. The curriculum has been completed and training began in March. There are about 15 people from the Board who will participate in conducting three and a half hour long trainings on autism spectrum disorders. Trainings are scheduled to be completed in July. There are other efforts to train departments across the county in conjunction with the ADAMHS Board.

6. Discussion Topic

Leah Dalton, Housing and Multi-System Service Manager gave a presentation about housing options. Ms. Dalton's presentation slides are attached as a part of the permanent record of this meeting. Three specific housing models are being developed to meet various needs of individuals and Leah discussed how these models are being presented to families. Ten videos will be created to better show what is involved when choosing housing and what those options look like. One of the videos featuring the CARES (Collegiate Assistance Residential Example Steppingstone) program was shown. In this setting two individuals served by Cuyahoga DD lives with two college students who want to help others as they live their everyday lives. Board

members gave feedback including how to communicate with families and target specific populations of individuals. Allison Frazier offered her assistance with the proposed housing survey. Cindy Schulz cautioned not to lead conversations with the acronyms and make sure that families understand how they can access and receive these benefits.

7. Status Reports

There were no significant trends or changes to note in the status reports. Superintendent Petty will give a comprehensive overview of all status reports at the April Board meeting.

8. New Business

A. Issue RFP for Three Residential Respite Homes

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to advertise/solicit a request for proposals for providers of residential respite services at three separate homes; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Mozelle Jackson, second by Lisa Hunt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

B. Publish Request for Proposals (RFP) for Client Information Software Package

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to advertise/solicit a Request for Proposals (RFP) to implement a client information software solution; and, BE IT FURTHER RESOLVED that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

9. Comments from the Floor

Ebony Spano, parent of a person served asked a question regarding the police training: will it be open to the public? Individuals with high functioning autism could benefit from learning how they should respond to police officers. Will there be an interactive setting between individuals, families, and the police?

Kelly Petty – The current training, which is offered to the police departments, that Dr. Rick Cirillo spoke of during the announcement, is not open to the public and not geared toward families. Superintendent Petty offered to have someone speak to Ms. Spano offline to discuss other options that may be available to provide to her and her family as well as others that would meet that need.

10. Adjourn to Executive Session

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns to executive session to discuss a confidential matter.

Motion by Lisa Hunt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Time adjourned to executive session: 6:45pm

11. Reconvene

Time reconvened following executive session: 7:09pm

A. Roll Call

Members present: Allison Frazier, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

12. Adjournment

A. Adjourn Meeting

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Cynthia Schulz, Lisa Hunt, Mozelle Jackson, Steven Licciardi, Steve Scheidt

Meeting adjourned at 7:10pm

Next Meeting – April 22, 2021 at 5:30 pm via virtual internet meeting. Zoom meeting link will be shared on the Cuyahoga DD website, cuyahogabdd.org, at least three days prior to the meeting date.

Certified by:

Lisa Hunt, President

Mozelle Jackson, Secretary

Cuyahoga DD Housing Budget 2021

	Usual Budget	2021 Expansion	Total 2021 Budget
Home Modification	\$315,000	+ \$210,000	\$525,000
Respite Options	\$200,000	+ \$415,000	\$615,000
Housing Options (incl Smart apartment)	\$0	+ \$451,000	\$451,000
Post DCFS/Foster Care Housing	\$0	+ \$50,000	\$50,000
Benchmark & Planning		+ \$100,000	\$100,000
TOTAL	\$515,000	\$1,226,000	\$1,741,000



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Cuyahoga DD Housing Updates

Leah Dalton
SA Manager, Housing and Multi System Services

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Helping People With What They Didn't Know

- SAs – Provided detailed training in Dec 2020
 - Document created to walk them through planning for housing
 - Updated the When I Move chart on Infonet as a guide to help individuals and families understand the housing options
- Individuals/Families – Creating NEW resources March 2021
 - [Housing Pamphlet. Draft](#)
 - Direct Mailing
 - SAs
 - Transition Fair/ Provider Fair
 - Housing videos - [C.A.R.E.S. Video](#)
 - Cuyahoga DD website
 - Cuyahoga DD Facebook

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Keep Gathering Information

Survey company

- Complete a Post Survey for roll out of new material
- Focus Groups
 - What are we missing regarding housing
 - What do the housing needs look like for Cuyahoga County going forward
- Didn't we do this?
 - Now we have more information going out to people so they hopefully will have a better idea on what we still need to work on
 - We will incentivize participants to get a wider range of input

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C.A.R.E.S.

Creative Housing – now C.A.R.E.S.

- C - Collegiate
- A - Assistance
- R - Residential
- E - Example
- S – Stepping Stone

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M.A.T.C.H.

House Sharing – now M.A.T.C.H.

- M - Mentorship
- A - Agreement
- T - Together
- C - Community
- H - Home

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T.H.R.I.V.E.

Smart Apartments – now THRIVE

- T – Technology
- H – Hands On
- R – Reassurance
- I – Integration
- V – Venture
- E – Empowerment

8

Ideas keep coming!

County Wide Contest

- Not Just our ideas
 - Relationships built
- Cuyahoga DD could offer some funding toward the project
 - Use of money from an older housing model to create a new and exciting set up
 - A few categories
- Make it big and exciting
 - Judges
 - Media

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