



## **Regular Board Meeting Thursday, February 25, 2021**

**Virtual internet meeting via Zoom – 5:30 pm**

### **1. Opening**

#### **A. Convene**

In the absence of President, Lisa Hunt, the meeting called to order by Vice President, Cynthia Schulz at 5:31 pm.

#### **B. Roll Call**

Members present: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

Member excused: Lisa Hunt

### **2. Minutes**

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held January 28, 2021, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

### **3. Donations**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts one donation of unspecified value and a monetary donation totaling \$42.00.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

### **4. Financial Statements**

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending January 31, 2021, be accepted and filed for audit; the payment of vouchers for the period January 1, 2021 to January 31, 2021 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Steve Scheidt, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

Division Manager of Business Operations, Gina Huffman gave an overview of changes and enhancements to the financial reports. She added a "Comparison Report" that graphically shows revenues and expenses over the last 12 months. Also added was a comparative summary that compares revenues and expenses for the last five years and the budget and projection for the current year. These reports will be updated and submitted to the Board every month.

## 5. Announcements

Vice President Cynthia Schulz turned the meeting over to Superintendent & CEO Kelly Petty who gave the following announcements:

- Tim Pagliari was recently hired as the new Division Manager of Information Technology. Tim was previously employed at Kent State University where he worked for 15 years including positions of project manager, then director of IT. Mr. Pagliari was welcomed as a new member of the team.
- There has been a total of 466 individuals to date who have tested positive with COVID-19. 123 people have been hospitalized and 12 have passed away. Positive cases are trending down.
- Amber Gibbs, Chief Administrative Services Officer announced that thanks in large part to the effort of providers most people in the 1A vaccination group have received their shot. There were about 2,800 people on the 1B list and 1,550 of those have either received or are scheduled to receive their vaccination. Almost 1,000 of those on the 1B list are not interested in getting the vaccine at this time. Cuyahoga DD held three successful clinics. Two were in partnership with University Hospitals and one clinic was conducted at Big Creek Services Center in collaboration with Cuyahoga County Board of Health. Second dose clinics will be taking place in March.
- Jacquie Kasprisin, Chief Operations Officer introduced a video featuring The Employment Collaborative of Cuyahoga County showing the benefits of hiring people with developmental disabilities. It was produced by New Age Media who donated their time, scripted by Chris Coon, Area Coordinator of Workforce Development and narrated by Jared Daly, Regional Coordinator of Workforce Development.
- The next biennium state budget which is referred to as House Bill 110 will go into effect July 2021 for the state fiscal year 2022-2023. Testimony was given by OACB, provider advocacy groups, and The ARC. The budget does not contain a great deal of assistance to the Department of Developmental Disabilities, but there are some provisions for assistive technology, early intervention, and multi-system youth. Provider associations presented a proposal to increase the waiver reimbursement rate by 5% for each year of the biennium. This appears to be well-received, but it is very early in the process and a lot could change. This would be a state-funded increase and it is possible that county boards would be asked to assist with the financing.

## 6. Status Reports

There were no significant trends or changes to note in the status reports. Superintendent Petty will give a comprehensive overview of all status reports at the April Board meeting.

## 7. New Business

### A. Approve 2021 Annual Plan

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to implement an Annual Plan for Cuyahoga DD for 2021, as presented and recommended this date by the Superintendent, a copy of which is attached to and made a part of the permanent record of this meeting; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**B. Approve Agency Respite**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a renewal contract with Consumer Support Services, of Independence, Ohio for the period April 1, 2021 through March 31, 2022 for a sum not to exceed \$180,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**C. Renewal of UKG (formerly Kronos, Inc.) Licensing & Cloud Hosting Agreement**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with Ultimate Kronos Group of Lowell, Massachusetts for software licensing and cloud hosting for the period April 27, 2021 to April 26, 2022, for a sum not to exceed \$85,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**D. Approve Family Transport Agreements Contract**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities, acting also as Ethics Council, approves hereby and authorizes the Superintendent to enter into a renewal contract with the providers listed in a document titled "Family Transport Agreement Attachment A" for the period April 1, 2021 through March 31, 2022, for a sum not to exceed \$65,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**E. Approve a Family Transport Agreement**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities, acting also as Ethics Council, approves hereby and authorizes the Superintendent to enter into a contract with parents/guardians as listed in BoardDocs for the period February 26, 2021 through March 31, 2021; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**F. Renewal of Primary Solution Inc. Gatekeeper and OhioDD.com Licensing & Maintenance Fees**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with Primary Solutions, Inc. of Westerville, Ohio for software maintenance and licensing fees for Gatekeeper and OhioDD.com for the period

March 1, 2021 to February 28, 2022, for a sum not to exceed \$90,000; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**G. Approve the Establishment of Reserve Fund**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to present to the Cuyahoga County Council for approval the establishment of a Reserve Fund; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steven Licciardi, second by Allison Frazier.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**8. Comments from the Floor**

Dr. Neil Greenspan, father of a person served by Cuyahoga DD addressed the Board. He raised concerns about his adult child needing a friend/mentor, and he is not satisfied that Cuyahoga DD has been unsuccessful in locating one. He is also not satisfied with emergency response from the after-hours line and raised the point that across the country, there is a need for non-police response for behavioral and mental health issues. Mr. Greenspan requests that the Board along with other county agencies such as the ADAMHS Board advocate for non-police response for mental health and behavioral emergencies.

**9. Adjourn to Executive Session**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns to executive session to discuss the disposition of public property.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

Time adjourned to executive session: 6:57pm

**10. Reconvene**

Time reconvened following executive session: 7:44pm

**A. Roll Call**

Members present: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

**11. Adjournment**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Cynthia Schulz, second by Steven Licciardi.

Final Resolution: Motion Approved

Aye: Allison Frazier, Mozelle Jackson, Steven Licciardi, Steve Scheidt, Cynthia Schulz

Meeting adjourned at 7:44pm

**Next Meeting** - March 25, 2021 at 5:30 pm via virtual internet meeting. Zoom meeting link will be shared on the Cuyahoga DD website, [cuyahogabdd.org](http://cuyahogabdd.org), at least three days prior to the meeting date.

Certified by:

                    *Lisa Hunt*                      
Lisa Hunt, President

                    *Mozelle Jackson*                      
Mozelle Jackson, Secretary